

**WINSTON-SALEM STATE UNIVERSITY
MINUTES OF THE BOARD OF TRUSTEES MEETING
FRIDAY, DECEMBER 6, 2013**

Chairman Miller called the meeting to order.

CONFLICT OF INTEREST STATEMENT

The Chairman read the following statement:

“As Chair of the Board of Trustees, it is my responsibility to remind all members of the Board of their duty under the State Government Ethics Act to avoid conflicts of interest and appearances of conflict of interest as required by this Act. Each member has received the agenda and related information for this Board of Trustees’ meeting. If any board member knows of any conflict of interest or appearance of conflict with respect to any matter coming before the board of trustees at this meeting, the conflict or appearance of conflict should be identified at this time.”

There were no conflicts.

ROLL CALL

Members present: Mr. Bryant Bell (SGA President), Dr. Vivian Burke, Mrs. Sue Henderson, Mr. Victor Johnson, Dr. Karen McNeil-Miller, Mrs. Debra Miller, Mr. Pradeep Sharma, Mr. Mike Shortt, Mr. Osyris Uqoezwa, Mr. Charles Wallington, Mr. Charles Wright and Mr. Keith Vaughan.

Members absent: Mr. Martin Davis

ADOPTION OF THE AGENDA

The Chancellor’s Report was moved to precede the Executive Session in the revised agenda. The Personnel and Tenure Report was moved to Executive Session. Mr. Wallington moved and Mr. Johnson seconded the motion to adopt the agenda. The motion passed.

APPROVAL OF THE MINUTES

Mr. Johnson moved and Mrs. Henderson seconded the motion to approve the minutes of the September 6, 2013 regular meeting of the board and the October 21, 2013 and November 18, 2013 called meetings of the board. The motion passed.

CONSENT AGENDA

Chairman Miller asked the committee chairmen if there are any items on the consent agenda that should be removed and discussed during their committee reports. The Phase 2 New Residence Hall Designer Selection Resolution was removed to be reported under the Finance and Administration Committee report. The Internal Audit Committee Charter was removed to be discussed under the Audit Committee report.

Dr. Burke moved and Mrs. Henderson seconded the motion to approve the following items:

1. Academic Forgiveness Policy,
2. Academic Warning Policy,
3. Academic Probation Policy,
4. Academic Probation and Suspension Policy,
5. Academic Suspension Policy,
6. The Constitution of the General Faculty WSSU,
7. WSSU Faculty Handbook,
8. WSSU Satisfactory Academic Progress Policy for Financial Aid,
9. Non-Salary and Deferred Compensation Policy,
10. Acquisition of Martin-Schexnider Residence Hall Resolution,
11. Intent to transfer Real Property Resolution,
12. Internal Audit Management Control Policy, and
13. Internal Audit Quality Assurance and Improvement Program Policy.

REPORTS OF THE COMMITTEES

ACADEMIC AFFAIRS COMMITTEE

Please see the Academic Affairs report as presented in this section of the December board book.

FINANCE AND ADMINISTRATION COMMITTEE

Please see this report as presented in the Finance and Administration section of the December board book.

Mr. Sharma moved and Mrs. Henderson seconded the motion to approve the Phase 2 New Residence Hall Designer Selection Resolution. The motion passed.

BOARD OF TRUSTEES OF THE ENDOWMENT

Please see this report as presented in the BOTE Committee section of the December board book.

AUDIT COMMITTEE

Please see this report as presented in the Audit Committee section of the December board book.

Mr. Vaughan moved and Dr. Burke seconded the motion to approve the Internal Audit Committee Charter.

STUDENT AFFAIRS COMMITTEE

Please see this report as presented in the Student Affairs section of the December board book.

UNIVERSITY ADVANCEMENT COMMITTEE

Please see this report as presented in the University Advancement section of the December board book.

CHANCELLOR'S REPORT

Dr. Randy Mills gave a report on the 2014-15 Tuition and Fees Recommendations and how the increase in the fees would be used.

Mrs. Henderson moved and Dr. McNeil-Miller seconded that motion to approve the 2014-15 Tuition and Fees recommendation. The motion passed.

Mr. Owen Cooks gave a status report on all current projects on campus, along with what the final steps are to complete the acquisition of Bowman Gray Stadium and surrounding areas.

Please see this report as presented in the Chancellor's Report section of the December board book.

EXECUTIVE SESSION

Mr. Vaughan moved and Mr. Sharma seconded the motion to go into executive session. The motion passed.

While in executive session the board:

1. consulted with the university general counsel to protect attorney-client privilege, and
2. heard the report of the personnel and tenure committee.

Mr. Vaughan moved and Dr. McNeil-Miller seconded the motion to approve the recommendations made by the personnel and tenure committee. The motion passed.

Discussion regarding the Litigation and Legal/Assessment report was postponed until the March 2014 meeting.

Dr. Burke moved and Mr. Johnson seconded the motion to come out of executive session. The motion passed.

Mr. Vaughan moved and Mr. Johnson seconded the motion to approve all actions taken during executive session. The motion passed.

PUBLIC STATEMENT REGARDING ACTIONS TAKEN IN EXECUTIVE SESSION

Chairman Miller reported that while in executive session, the board:

1. consulted with our attorney to protect the attorney-client privilege, and
2. considered the qualifications, competence and performance of public employees and approved tenure recommendations.

APPROVAL OF ALL REPORTS

Mr. Wallington moved and Mr. Johnson seconded the motion to approve all reports. The motion passed.

FORMER BUSINESS

There was no former business.

NEW BUSINESS

There was no new business.

NEXT MEETING DATE

The next meeting date is March 21, 2014.

ADJOURNMENT

Mr. Sharma moved and Mr. Wright seconded the motion to adjourn the meeting. The motion was passed.

Respectfully submitted,

RaVonda Dalton-Rann

RaVonda Dalton-Rann, Assistant Secretary