

**WINSTON-SALEM STATE UNIVERSITY**  
**Office of the Provost**  
**Academic Affairs Division**

**MEETING MINUTES**

**Academic Affairs Committee of the Board of Trustees**

**December 5, 2013**

Committee members present: Mr. Bryant Bell, Dr. Vivian Burke, Dr. Karen McNeil-Miller, Mr. Pradeep Sharma, Mr. Charles Wright, Dr. Brenda Allen, ex-officio. A quorum was present.

Staff members present: Dr.Carolynn Berry, Ms. Letitia Cornish, Dr. Suresh Gopalan, Mr. Bill Hayes, Dr. Justin McKenzie, Dr. Denise Pearson, Dr. Christina Placilla, Dr. Kathy Stitts, Dr. Peggy Valentine, Dr. Corey D.B. Walker.

1. Dr. Karen McNeil-Miller called the meeting to order at 11:56am.
2. Ms. Letitia Cornish completed the roll call. A quorum was present. The academic affairs committee welcomed three new members, Dr. Burke, Mr. Sharma, and Mr. Wright.
3. Mr. Sharma motioned and Mr. Wright seconded motions to approve the revised agenda and the minutes from the September 5, 2013 meeting. The motion was approved.
4. This quarter, the Division of Academic Affairs focused on how the curriculum is managed towards achieving student success.
5. Presentations from the Faculty Senate and Deans  
Dr. Christina Placilla, Chair of the Faculty Senate shared the work of the faculty senate this year to improve governance procedures and policies that support the interests of the faculty. She shared the work of the many committees on campus as well as the work of the UNC Faculty Assembly that represents all 16 UNC campuses.

Dr. Corey Walker, Dean of the College of Arts and Sciences updated the committee on the curriculum updates that are being made in the various departments across the College. He shared some very exciting initiatives that are being planned that incorporate liberal education and student success.

Dr. Suresh Gopalan, Interim Dean of the School of Business and Economics shared the important discussions with the school's faculty relating to merging the professional program's curriculum with liberal education to bring broad experiences to our students. He shared the faculty is really engaged in this process.

Dr. Denise Pearson, Interim Dean of the School of Education and Human Performance shared the changes that the Education department is exploring to strengthen and update the curriculum for students in the undergraduate teacher preparation programs.

6. Approval Items  
There are five policies and two governing documents that were recommended for approval on the consent agenda. The policies are: Satisfactory Academic Progress and Good Academic Standing. Registration Policy, Repetition of Course for Grade Replacement Policy, Withdrawal Policy for Undergraduates Policy, Academic Forgiveness Policy. The governing documents were: Revisions to the

Faculty Constitution and Faculty Handbook. The policies were properly moved and seconded recommending approval to the full board.

7. Dr. Burke motioned and Mr. Wright seconded a motion to adjourn the meeting. The motion was approved. The meeting adjourned at 1:55pm

8. Respectfully submitted: Letitia Cornish