

WINSTON-SALEM STATE UNIVERSITY
Office of the Provost
Academic Affairs Division

MEETING MINUTES

Academic Affairs Committee of the Board of Trustees
September 17, 2015

Committee members present: Mr. Kyle Brown, Mr. Robert Clark, Mr. Kelvin Farmer, Ms. Olivia Sedwick, Mr. Scott Wierman, Mr. Charles Wright, Dr. Brenda Allen, ex-officio. A quorum was present.

Staff members present: Dr.Carolynn Berry, Dr. Ludovic Kovalik, Mr. Derrick Murray, Dr. Notis Pagiavlas, Dr. Denise Pearson, Ms. Silvia Ramos, Dr. Kathy Stitts, Dr. Peggy Valentine, Dr. Corey D.B. Walker, Ms. Tonia Walker, and Ms. Letitia Wall.

1. Mr. Charles Wright called the meeting to order at 10:52am. He welcomed new committee members Mr. Kyle Brown, Mr. Robert Clark, Mr. Kelvin Farmer, and Mr. Scott Wierman to the meeting.
2. Ms. Letitia Wall completed the roll call. A quorum was present.
3. Mr. Wright motioned and Mr. Farmer seconded the motion to approve the revised agenda. The motion was approved.
4. Mr. Farmer motioned and Mr. Wright seconded the motion to approve the minutes from the June 11, 2015 meeting. The motion was approved.
5. Policies

Two policies for approval were discussed. The first policy was the *revised* Independent Study Policy. This policy is written in order to ensure compliance with the regulations of the UNC Board of Governors policy and regulation 700.6.1[R] *Academic Integrity Regulations*. The policy now provided added guidance that should be documented for students who enroll in Independent Study courses at WSSU. The second policy was the *revised* Faculty Workload Policy. This policy is written in order to ensure compliance with the regulations of the UNC Board of Governors policy 400.3.4 *Monitoring Faculty Teaching Workloads*. This policy provides additional regulations on the reporting requirements teaching workloads for WSSU faculty. Mr. Wright motioned and Mr. Farmer seconded the motion to approve the revised policies.

Additionally, a non-voting item was presented to the committee. The *revised* WSSU Faculty Evaluation Manual was presented to the committee to demonstrate alignment of the manual with the revised workload policy.

6. Report of the Faculty Senate

Dr. Kovalik reported on the activities of the WSSU Faculty Senate. This activities include the endorsement of the Chicago Principles of Freedom of Expression by the faculty senate, an update from the UNC Faculty Assembly, and an update on the summer conference sponsored by the American Association of University Professors.

Additionally, there was a discussion regarding the request from the faculty senate to have a voting seat on the WSSU Board of Trustees.

7. Academic Affairs Report

Provost Brenda Allen updated the committee about the activities the division of academic affairs has made towards the next version of the strategic plan (2016-2021). She discussed the planning process activities and meetings that were ongoing since March 2015. She shared that she and Chancellor Robinson met widely with campus stakeholders discussing the broader vision of what a transformative experience means for students at WSSU under the guiding belief of equity mindedness. Out of those meetings and with the executive cabinet, a vision statement, a mission statement, a set of values, and strategic goals had been endorsed by top leadership that would be vetted with internal and external constituencies. Next steps would include appointments of strategic committees and cross-cutting teams to dig down into setting strategies and activities that will meet the broader strategic plan goals. Additionally, measures and performance indicators will be determined to ensure accountability throughout the plan. The goal is for the strategic plan framework to be completed by the December BOT meeting. Mr. Farmer requested that a draft of the plan be submitted prior to the standard board meeting materials for thorough review.

8. Mr. Wright motioned and Mr. Brown seconded a motion to adjourn the meeting. The motion was approved. The meeting adjourned at 12:05pm

Respectfully submitted: Letitia C Wall