

**WINSTON-SALEM STATE UNIVERSITY  
MINUTES OF THE BOARD OF TRUSTEES MEETING  
THURSDAY, DECEMBER 11, 2015**

Board Secretary Charles Wright called the meeting to order.

**CONFLICT OF INTEREST STATEMENT**

Mr. Wright read the following statement:

“It is my responsibility to remind all members of the Board of their duty under the State Government Ethics Act to avoid conflicts of interest and appearances of conflict of interest as required by this Act. Each member has received the agenda and related information for this Board of Trustees’ meeting. If any board member knows of any conflict of interest or appearance of conflict with respect to any matter coming before the board of trustees at this meeting, the conflict or appearance of conflict should be identified at this time.”

There were no conflicts.

**ROLL CALL**

Members present: Mrs. Coretta Bigelow, Mr. Kyle Brown, Mr. Robert Clark, Mr. Kelvin Farmer, Dr. William Harris, Mrs. Sue Henderson, Dr. Karen McNeil-Miller, Mr. Mike Shortt, Mr. Osyris Uqoezwa, Mr. Scott Wierman, and Mr. Charles Wright.

Members absent: Mrs. Debra Miller and Mr. Pradeep Sharma.

**ADOPTION OF THE AGENDA**

Mrs. Henderson moved and Mr. Clark seconded the motion to adopt the agenda. The motion passed.

**APPROVAL OF THE MINUTES**

Dr. Harris moved and Mr. Brown seconded the motion to approve the minutes of the June 12, 2015 meeting. The motion passed.

**EXECUTIVE SESSION**

Mrs. Henderson moved and Mr. Farmer seconded the motion to go into executive session. The motion passed.

Mrs. Henderson moved and Mr. Farmer seconded the motion to come out of executive session. The motion passed.

Mrs. Henderson moved and Mr. Wierman seconded the motion to approve all actions taken during executive session. The motion passed.

### **PUBLIC STATEMENT REGARDING ACTIONS TAKEN IN EXECUTIVE SESSION**

Mr. Wright reported that while in executive session, the board:

1. consulted with the university general counsel to protect attorney-client privilege;
2. was updated on pending litigation.

### **UNIVERSITY ADVANCEMENT COMMITTEE**

The committee report was given by Dr. Harris. Please see this report as presented in the University Advancement section of the December board book.

Dr. Harris asked Mr. Brown to stand and be recognized for his leadership in the student giving campaign.

Mrs. Henderson with the assistance of Vice Chancellor Michelle Cook, made a check presentation to Chancellor Robinson and Provost Allen. The check was to establish an endowed scholarship in honor of Provost Brenda Allen for her leadership, vision and work at the university.

### **CONSENT AGENDA**

Mr. Wright asked the committee chairs if there were any items on the consent agenda that should be removed and discussed during their committee reports. There were no items removed.

Dr. Harris moved and Mr. Shortt seconded the motion to approve the following items:

1. Undergraduate Degree Requirements (Revised);
2. Undergraduate Withdrawals Policy (Revised);
3. Administrative Withdrawal Policy (Revised);
4. Class Attendance and Absences Policy;
5. Good Academic Standing and Satisfactory Academic Progress Policy (Revised);
- and,
6. Anderson Center Modular Building Disposition of Surplus Property.

The motion passed.

## **CHANCELLOR'S REPORT**

Chancellor Robinson discussed the Strategic Plan draft that was sent to the board for their approval.

Mrs. Henderson moved and Mr. Clark seconded the motion to accept the Strategic Plan draft. The draft was endorsed by the BOT. Please see executive summary, draft and copy of PowerPoint presentation in Chancellor's Report section of the December board book.

Dr. Mills presented the Tuition and Fees 2016-17 Schedule to the board for approval. Mr. Brown stated that students understood the need and that they support the increases. Dr. Harris moved and Mr. Brown seconded the motion to accept the 2016-17 Tuition and Fees schedule.

## **REPORTS OF THE COMMITTEES**

### **ACADEMIC AFFAIRS COMMITTEE**

The committee report was given by Dr. McNeil-Miller. Please see the Academic Affairs report as presented in this section of the December board book.

### **FINANCE AND ADMINISTRATION COMMITTEE**

The committee report was given by Mr. Shortt. Please see this report as presented in the Finance and Administration section of the December board book.

### **BOARD OF TRUSTEES OF THE ENDOWMENT**

The committee report was given by Mr. Wright. Please see this report as presented in the Endowment Committee section of the December board book.

### **AUDIT COMMITTEE**

The Audit Committee did not meet this month. Meeting materials can be found in the Internal Audit section of the December board book.

### **STUDENT AFFAIRS COMMITTEE**

The committee report was given by Dr. Harris. Please see this report as presented in the Student Affairs section of the December board book.

Vice Chancellor Cotton reported on the unfortunate shooting incident that occurred on campus. The Board of Trustees expressed their appreciation to the team.

**APPROVAL OF ALL REPORTS**

Dr. Harris moved and Mr. Weirman seconded the motion to approve all reports. The motion passed.

**FORMER BUSINESS**

Mr. Clark gave an update on the environmental hazards on the Bowman Gray Stadium property. It has been discovered that there is methane in the west parking lot only. Underground pipes will be placed to capture the methane, fans will be used to pull the methane out and it will then be burned.

It was also discovered that there is a major sewer line on the property that needs repair. The old pipe will be cut off and a new replacement pipe installed. This work will start in at the conclusion of the 2016 football season and be completed by May 2017. The City of Winston-Salem is funding this project.

**NEW BUSINESS**

There were no new business items to discuss.

**NEXT MEETING DATE**

The next meeting date is June 10, 2016.

**ADJOURNMENT**

Mr. Farmer moved and Dr. Harris seconded the motion to adjourn the meeting. The motion was passed.

Respectfully submitted,

*RaVonda Dalton-Rann*

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RaVonda Dalton-Rann, Assistant Secretary