

**WINSTON-SALEM STATE UNIVERSITY**  
**Office of the Provost**  
**Academic Affairs Division**

**MEETING MINUTES**

**Academic Affairs Committee of the Board of Trustees**

**December 8, 2016**

Board members present: Robert Clark, Kelvin Farmer, William Harris, Sue Henderson, Karen McNeil-Miller, Scott Wierman, Charles Wright, Mona Zahir, Dr. Brenda Allen, ex-officio. A quorum was present.

University staff and students present:Carolynn Berry, Jaime Hunt, Ludovic Kovalik, Joel Lee, Elwood Robinson, Kathy Stitts, Ms. Tonia Walker, and Ms. Letitia Wall.

1. Karen McNeil-Miller called the meeting to order at 11:57 a.m.
2. Letitia Wall completed the roll call. A quorum was present.
3. Robert Clark motioned and Sue Henderson seconded to approve the revised agenda. The motion was approved.
4. Mr. Clark motioned and William Harris seconded the motion to approve the minutes from the September 15, 2016 meeting. The motion was approved.
5. Mr. Clark motioned and Dr. Harris seconded the motion to recommend approval the policies on the consent agenda: *Credit Hour Policy (Revised)* and *Deferred Tuition and Fee Policy (New)*.
6. This quarterly meeting focused on the progress made towards implementation of the strategic plan.
7. Report of the Provost and Vice Chancellor for Academic Affairs: Dr. Allen provided an executive level overview of the impact that curricular reform goals in the strategic plan will lead to successful outcomes as promised in the plan. She provided a historical perspective of liberal arts in the curriculum from the founding of Winston Salem State University as Slater Industrial Academy to Winston-Salem Teacher's College to today's WSSU. This broad context was important to share because it demonstrates that the curricular efforts that need to continue to move the strategic plan goals forward are not new, they are reflective of an updated vision of Simon Green Atkins. Associate Provost Dr. Carolynn Berry then discussed the Teagle Foundation grant that focuses on a coherent curriculum and how the faculty are actively engaged in appropriately aligning foundation, breadth and depth in the academic departments. Finally, Dean Walker shared the progress made in The College towards revising all academic majors to align all courses, both in lower-level and upper-levels to the university student learning outcomes as adopted by the faculty.
8. Mr. Clark motioned and Mr. Farmer seconded the motion to adjourn the meeting. The motion was approved. The meeting adjourned at 1:53 p.m.

Respectfully submitted: Letitia C Wall