



WINSTON-SALEM STATE UNIVERSITY
Board of Trustees
Finance and Administration Committee
Thursday, March 17, 2016
Cleon Thompson Center Room 304
11:45 p.m. – 1:30 p.m.

AGENDA

***Action Item**

1. Call to Order – Chairman Michael J. Shortt
2. Roll Call – Leslie Gaynor
3. *Adoption of the Agenda – Chairman Shortt
4. *Approval of December 10, 2015 Minutes – Chairman Shortt
5. Division of Finance & Administration Update – Randy Mills
Review of UNC peers budget, enrollment, performance metrics (action item from Dec. 2015 meeting)
6. *Management Flexibility – Lester Arnold
7. Capital Projects Report – Rosalba Ledezma
2015-16 Repair and Renovations Allocations
*Debt Affordability Study
8. Financial Report – Wilbourne Rusere
9. Other Discussion Items
10. Adjournment – Chairman Shortt

Winston-Salem State University
Board of Trustees Finance and Administration Committee
304 Thompson Center
Thursday, December 10, 2015

Minutes

Chairman Michael Shortt called the Board of Trustees (BOT) Finance and Administration meeting to order at 11:48 a.m.

Roll Call: Leslie Gaynor

Members Present: Mrs. Coretta Bigelow Mr. Michael Shortt, Chairman
 Dr. William Harris Dr. Randy Mills, ex-officio
 Mr. Osyris Uqoezwa

Members Absent: Mr. Pradeep Sharma

A quorum was established.

Staff Present: Ms. Constance Mallette Mr. Lester Arnold
 Ms. Rosalba Ledezma Mr. Aaron Leftwich
 Mr. Frank Lord Mr. Donald Pearsall
 Mr. Jonathan Smith Mr. Nathan Thompson
 Ms. Leslie Gaynor

Adoption of Agenda

Dr. Harris moved and Mr. Shortt seconded the motion to adopt the agenda. The motion passed.

Approval of Minutes

Dr. Harris moved and Mr. Shortt seconded the motion to approve the September 17, 2015 minutes. The motion passed.

Finance and Administration Update

- Dr. Randy Mills
 - New departmental staff members, Ms. Constance Mallette, Assoc. Vice Chancellor for Financial Planning and Budget, and Ms. Leslie Gaynor, F&A Office Director were introduced to the Committee members.
 - Introductions of other F&A personnel were made.
 - Briefing Items for BOT Finance Committee, December 2015
 - New Residence Hall Project:
 - S&P Credit Rating: A- with Stable Outlook
 - UNC Board of Governors approved sale of \$21.8 million in special obligation bond
 - Sale—first week in January
 - Construction Start: Spring 2016, Occupancy by Fall 2017
 - Bridge Loan from Foundation of \$2 million saved a year
 - Permitted Design Documents
 - General Sciences Building: \$50 million, “shovel ready” project one of 13 UNC projects
 - In Connect NC Bond Package – encourage support
 - Salary Adjustments for 2015-16

- Legislature approved one-time \$750 award for all permanent employees, effective end of December
 - BOG Granted authority for a campus-funded increase for employees who are exempt from state personnel act:
 - WSSU: provided \$750 permanent annual increase per faculty and exempt non-faculty employees as a “floor” for cost of living, and approximately another \$750 per employee average, to be distributed based on merit. Increases ranged from 1% to 5%, retroactive to July1.
 - NC State Audit of Financial Statement for the University and Foundation resulted in a clean audit---we have consistently received a clean audit, but it is an important annual milestone.
 - Tuition and Fees for 2016-2017 are provided in accompanying slide presentation
 - Additional Facilities Update:
 - Consent Agent Action: Resolution for Action: Approval to sell Anderson office modular structure
 - North Entry Parking & Bridge
 - Construction of a bridge over the railroad and two surface lots (195 parking spaces).
 - Construction contracts awarded in October; construction has started; completion of work in Summer 2016
 - Sciences Building
 - Project will construct a six-story, 123,000 SF facility to provide laboratory, classroom, and office space for multiple science and health science programs.
 - Awaiting appropriation of construction funds.
 - Hauser Hall for Music (RTC II)
 - Renovate 27,000 SF and construct 6,000 SF addition to relocate the Music Dept.
 - Design is in Schematic Phase.
 - Physical Plant for Art + Visual Studies (RTC II)
 - Renovate 16,840 SF to relocate the Art Department
 - Design Development is in progress
 - Bowman Gray Stadium
 - Environmental assessment field work completed. Report with NC DENR Brownfields Program. Brownfields Agreement required by State Property Office as a condition of the acquisition.
 - Financing and acquisition are anticipated not earlier than Fall 2016.
 - Budget Execution update:
 - General Fund budget: \$88.1 million (\$64.6 million in state appropriation and \$23.5 in receipts from tuition/fees)
 - Expenditures through Sept 30 are \$2.3 million less than during same period last year.
 - Auxiliaries Services and Business Enterprises:
 - All auxiliaries and business operations are in in the black except for the following: Central Transportation (-\$32K); Logo Licensing (-\$836); One Card Office (-\$11K); and Athletics (-\$9 million)
- Dr. Randy Mills
 - Presented the Tuition and Fees 2015-17 Proposal
 - A question was raised on who determines WSSU’s national peer group as it pertains to tuition and fee increases. The response was that our Institutional Research department makes the determination.
 - Mr. Uqoezwa recommended that we rank ourselves against those peers we compete against for enrollment in our area as well as on the national level

- Mr. Uqoezwa said the Committee did a good job communicating and dialoguing with students.
- Chairman Shortt said that the T&F Committee did a good job and the proposed increase was a conservative one.

Approval of Tuition and Fees 2015-17 Increase

Mrs. Bigelow moved and Dr. Harris seconded the motion to approve the Tuition and Fees 2015-17 increase. The motion passed.

- Dr. Randy Mills
 - Gave a brief overview of the Draft Strategic Plan
 - Mr. Uqoezwa asked what has been done regarding preventative maintenance as it pertains to the university's physical and operation infrastructure. The reply was that an assessment report will be given at the March BOT Meeting.
 - Additionally, Mr. Uqoezwa wanted to know how we assess buildings needs and when. Again, the March report will cover the guidance and means.
- Ms. Rosalba Ledzema
 - Presented a Resolution: Anderson Center Modular Building – Disposition of Surplus Property
 - This resolution will allow the university to sell the modular unit located next to the Anderson Center on Reynolds Park Road. The unit has served for office space for a number of years but personnel has been relocated as construction projects have been completed. The modular unit has been evaluated and declared surplus to the university's current and foreseeable needs.
 - Disposition will be coordinated with the North Carolina Department of Administration State Property Office (SPO). This resolution is required by the SPO in order to begin the process to sell this real estate asset.

Approval of Resolution

Dr. Harris moved and Mr. Uqoezwa seconded the motion to approve the Resolution. The motion passed.

- Ms. Rosalba Ledzema (Briefly touched on these items as Dr. Mills covered above)
 - Capital Projects Report
 - North Entry Parking & Bridge
 - Construction of a bridge over the railroad and two surface lots (195 parking spaces).
 - Construction contracts awarded in October; construction has started; completion of work in late-Summer 2016.
 - Mobilization (silt fence, parking reconfiguration, office trailer set-up) in progress.
 - Sciences Building
 - Project (\$50M) is included in the Connect NC Bond Act, an act that authorized a referendum vote (March 2016) for issuance of general obligation bonds.
 - If/when bond passes, the team (designers, staff, and committee) will align project with budget and program verification prior to resubmit to SCO for code compliance verification. 24 month construction period.
 - Hauser Hall for Music (RTC II)
 - Along with Physical Plant project, the Restore the Core projects will use the all-sources strategy.
 - Design is in Schematic Phase. Deliverable under review by committee and will be released upon approval.
 - Physical Plant for Art + Visual Studies (RTC II)

- Design Development is in progress.
 - Residence Hall Phase II
 - Construction documents completed. Bidding phase will conclude this month (Dec.).
 - UNC Board of Governors approved sale of \$21.8M in Special Obligation Bonds at their October meeting.
 - Financing the first week in January; construction start in Spring 2016; occupancy in advance of Fall 2017 semester.
 - Bowman Gray Stadium
 - Environmental assessment field work completed. Report with NC DENR Brownfields Program. Brownfields Agreement required by State Property Office as a condition of the acquisition.
 - Financing and acquisition are anticipated not earlier than Fall 2016.
 - City WS plans to complete remediation in two phases: (1) Jan-Mar 2016. Rehabilitate one sewer line and abandon other sewer line; (2) Oct-Nov 2016 to Mar 2017 - recommended mitigation, which is a combination of removal and venting measures.
 - Mr. Uqoezwa wanted to know how long WSSU has been dealing with the Bowman Gray Stadium project.
 - The Committee would like to have an update on where WSSU is with the Bowman Gray Stadium project.
 - Chairman Shortt commented that the City of WS is motivated to get the Bowman Gray Stadium project completed.
- Mr. Frank Lord
 - The financial report was presented (this report can be found in the F&A BOT Committee Meeting materials).
 - A question was raised asking if the university had any concerns regarding the athletic deficit. The answer was not really, however it is a matter of high importance.
 - Mr. Uqoezwa wanted to know how the university is addressing enrollment, particularly with so many “great things” going on at WSSU.
 - Dr. Harris wanted to know if we hurt ourselves by trying to “control” enrollment in the past.
 - Chairman Shortt commented that important things and recognitions should help enrollment and should be marketed and/or branded in some way.
 - Dr. Mills stated that the Chancellor understands the “branding” issues and needs and is very involved, especially with regards to social media.
 - Chairman Shortt wanted to know if the athletics deficit was a concern for the auditors. Mr. Frank Lord said that a write up was done five years ago. Since that time, not much has been said although the auditors are fully aware of the deficit. Dr. Mills also stated that all of these issues are tied into the system as part of our performance measures and that our Business Compliance Index score was 97%.

Dr. Harris moved and Mr. Uqoezwa seconded the motion to adjourn. The motion passed and the meeting adjourned at 12:59 pm.

We have two action items from BOT F&A Committee:

- Talking paper (not more than a page) BGS Update
- Review of UNC peers budget, enrollment, performance metrics

Respectfully Submitted by:

Leslie Gaynor

Leslie Gaynor
Finance and Administration, Office Director

Board of Trustees

Finance and Administration Committee Meeting

UNC Peer Institution Comparison

	2015-16 Management Flex Calculation											
	Exemptions**	Efficiency and Effectiveness Metrics					Other			Campus Score		
		Retention	Graduation Rate	Degree Efficiency	UNC Compliance Index	E&R Spending per	Pell Grant Recipients	No Tuition	Diseconomies of Scale	Total Points	Available Points	%of Available Points
Elizabeth City State University	Exempt	-	-	0.50	-	0.50	1.00	-	1.00	3.00	8.00	38%
Fayetteville State University ***	Exempt	1.00	0.50	0.50	-	0.50	1.00	-	1.00	4.50	8.00	56%
North Carolina A&T State University		1.00	0.50	0.50	0.00	0.50	1.00	-	-	3.50	8.00	44%
North Carolina Central University		1.00	0.50	0.50	1.00	0.50	1.00	-	-	4.50	8.00	56%
University of North Carolina -Pembroke ***		0.50	0.50	0.50	1.00	-	1.00	-	1.00	4.50	8.00	56%
Winston Salem State University		1.00	1.00	1.00	-	1.00	1.00	-	1.00	6.00	8.00	75%

*Rate factors are worth one point if an institution exceeds peer average, and one-half point if an Institution improves prior year institution performance. All other factors are worth one point.

** Exemption based upon the University's Financial status

*** Represent WSSU UNC Peer Institution, other Institutions included because of HBCU

Board of Trustees

Finance and Administration Committee Meeting

UNC Peer Institution Comparison

	Enrollment		Undergrad Tuition & Fees									Appropriation
	Student Undergraduate Enrollment	Tuition (3rd)	Athletics (2nd)	Student Activities (2nd)	Student Health (4th)	Ed Tech (5th)	Campus Safety	General Fee Total (2nd)	Debt Service (5th)	Fee + Debt Svc (5th)	Total Tuition and Fees (3rd)	2015-16 Base State Appropriation
Elizabeth City State University	1805	2,961	704	634	250	309	30	1,927	0	1,927	4,888	30,759,228
Fayetteville State University ***	5247	2,923	668	543	201	360	30	1,802	325	2,127	5,050	48,741,530
North Carolina A&T State University	9203	3,470	808	631	334	405	30	2,207	538	2,745	6,215	90,898,021
North Carolina Central University	5917	3,655	749	476	243	428	30	1,926	220	2,146	5,801	82,132,848
University of North Carolina - Pembroke ***	5511	3,531	705	649	170	403	30	1,957	247	2,204	5,735	53,184,870
Winston Salem State University	4793	3,335	694	531	247	416	30	1,918	460	2,378	5,713	64,619,124

*** Represent WSSU UNC Peer Institution, other Institutions included because of HBCU



**Winston-Salem State University
Board of Trustees**

Annual Summary regarding the UNC Management Flexibility Agreement
(pursuant to UNC Policy Manual, Section 600.3.4 C.3.b.)

**Submitted to UNC General Administration
for Fiscal Year 2014-2015**

Reviewed and approved by:

Chief Human Resources Officer Date

Provost Date

Chancellor Date

Board of Trustees Date

INTRODUCTION

Pursuant to Section 600.3.4 C.3.b. of the UNC Policy Manual, the Board of Trustees of Winston-Salem State University hereby provides to the UNC Board of Governors an annual summary of the personnel actions covered by its management flexibility agreement for fiscal year 2014-2015.

PART 1: SAAO Tier I Appointments, Salary and Non-Salary Compensation

SAAO Tier I Appointments	
<input checked="" type="checkbox"/>	Our compensation spreadsheet is attached to this summary.

SAAO Tier II salary ranges <i>(check one)</i>	
<input checked="" type="checkbox"/>	Our institution used the UNC GA published SAAO Tier II salary ranges for SAAO Tier II employees in FY 14-15.
<input type="checkbox"/>	Our SAAO Tier II salary ranges and methodology for FY 14-15 are attached.

EHRA IRPS salary ranges <i>(check one)</i>	
<input checked="" type="checkbox"/>	Our EHRA IRPS salary ranges listing and methodology for FY 14-15 are attached (or in lieu of the salary range listing, a disclosure on how individual ranges are derived is provided).
<input type="checkbox"/>	We did not have an established EHRA IRPS salary ranges listing and methodology during the FY 2014-15, but are now using the UNC GA published IRPS salary ranges.

PART 2: Conferral of Tenure

20	Number of faculty reviewed for tenure
19	Number of faculty granted tenure
0	Number of new faculty hired with tenure

PART 3: Equity Analysis

Describe what efforts your institution has taken to monitor pay equity relevant to the employment of faculty and senior academic and administrative officers. *(You may attach additional supporting documents.)*

7/1/2013*	Date of most recent analysis of equity issues for faculty
7/1/2013*	Date of most recent analysis of equity issues for SAAO Tier I

* Affirmative Action Plan

Board of Trustees - Winston-Salem State University
Annual Summary to the UNC Board of Governors regarding the Management Flexibility Agreement
SAAO Tier 1 Salary and Non-Salary Compensation FY 2014-2015

Name	CUPA Classification Code	Senior Academic and Administrative Title	Date Hired into this SAAO Position
Robinson, Elwood L.	101000: Chief Executive Officer, Single Inst	Chancellor	1/1/2015
Allen, Brenda A.	105000: Chief Acad Affairs Officer & Provost	Provost and VC Academic Affairs	7/1/2009
Mills, Randy W.	107000: Chief Business Officer	VC Finance and Administration	8/16/2004
Henry, Shannon B.	111000: Chief Audit Officer	Chief Audit Executive	11/1/2009
Cook, Michelle M.	113000: Chief Development/Adv Officer	VC For University Advancement	9/1/1992
Murray, Derrick T.	129000: Chief Information/IT Officer	Assoc Provost - Info Resources	4/1/2015
Kluttz-Leach, Camille L.	137000: Chief Legal Affairs Officer	Special Assistant to Chancellor	7/1/2009
Rodney, Mae L.	139000: Chief Library Officer	Head Librarian	7/1/1996
Cotton, Trae T.	145000: Chief Student Affairs/Stud Life Officer	VC Student Affairs	3/21/2011
Walker, Corey D. B.	153040: Dean Arts and Sciences	DEAN COL OF ARTS and SCIENCE	7/1/2013
Bailey, Jessica M.	153060: Dean Business	Dean Sch Bus and Econ	7/17/2006
Valentine, Peggy A.	153300: Dean Nursing	Dean Sch of Health Science	1/1/2006

NOTE:

Board of Trustees - Winston-Salem State University
Annual Summary to the UNC Board of Governors regarding the Management Flexibility Agreement
SAAO Tier 1 Salary and Non-Salary Compensation FY 2014-2015

Name	CUPA Classification Code	Salary as of		Percent Change in Salary	2014-2015 Salary Range	
		06-30-2014	06-30-2015		Minimum	Maximum
Robinson, Elwood L.	101000: Chief Executive Officer, Single Inst	n/a	\$ 260,000	n/a	\$ 192,154	\$ 300,240
Allen, Brenda A.	105000: Chief Acad Affairs Officer & Provost	\$ 206,251	\$ 206,251	0.0%	\$ 139,476	\$ 217,932
Mills, Randy W.	107000: Chief Business Officer	n/a	\$ 180,000	n/a	\$ 144,280	\$ 225,438
Henry, Shannon B.	111000: Chief Audit Officer	\$ 108,715	\$ 108,715	n/a	\$ 61,172	\$ 95,581
Cook, Michelle M.	113000: Chief Development/Adv Officer	\$ 156,300	\$ 156,300	0.0%	\$ 116,560	\$ 182,125
Murray, Derrick T.	129000: Chief Information/IT Officer	n/a	\$ 153,592	n/a	\$ 105,029	\$ 164,108
Kluttz-Leach, Camille L.	137000: Chief Legal Affairs Officer	n/a	\$ 148,000	n/a	\$ 108,932	\$ 170,206
Rodney, Mae L.	139000: Chief Library Officer	\$ 115,720	\$ 115,720	0.0%	\$ 77,656	\$ 121,338
Cotton, Trae T.	145000: Chief Student Affairs/Stud Life Officer	\$ 156,300	\$ 156,300	0.0%	\$ 110,598	\$ 172,810
Walker, Corey D. B.	153040: Dean Arts and Sciences	\$ 150,000	\$ 160,000	6.7%	\$ 110,889	\$ 173,264
Bailey, Jessica M.	153060: Dean Business	\$ 172,342	n/a	n/a	\$ 126,000	\$ 196,875
Valentine, Peggy A.	153300: Dean Nursing	\$ 172,480	\$ 172,480	0.0%	\$ 99,994	\$ 156,240

NOTE:



Capital Projects Update

Board of Trustees

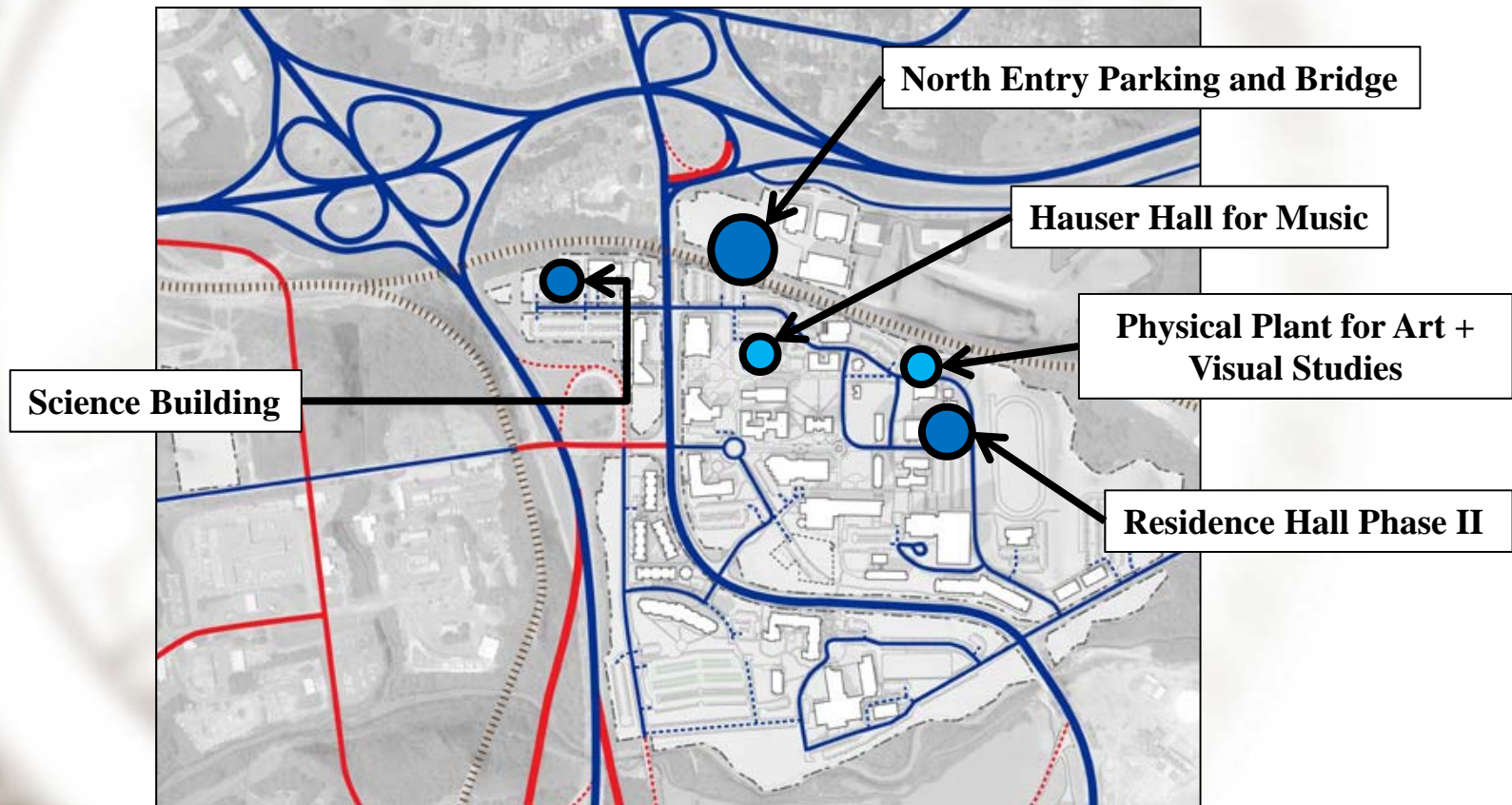
Finance and Administration Committee Meeting

March 17, 2016

Project	Funding	Restore the Core II	Strategic Plan Goal(s)	Size	Total Budget	Construction Budget	Bid Date	HUB Participation	Construction Complete	Notes	Direct Jobs	Indirect Jobs	Induced Jobs	Total
North Entry Surface Parking & Bridge	Student Fee		Efficiency & Effectiveness	195 cars; bridge to Lowery St.	\$3.4M	\$2.44M	October 2015		Summer 2016 (8-month construction)	Construction work in-progress.				
Hauser Hall for Music	Gift Funds, Federal Title III Grant & RTC Phase II Student Fee	Yes	Academic Excellence, and Efficiency & Effectiveness	27,000 sf + 6,000 sf addition	\$12M	\$8.9M	Fall 2017, earliest		12-18 mo construction	Design Development is in process.	55	28	83	165
Physical Plant for Art & Visual Studies	Gift Funds, Federal Title III Grant, R&R Funds, & RTC Phase II Student Fee	Yes	Academic Excellence, and Efficiency & Effectiveness	16,840 sf	\$15M	\$11M	Fall 2017, earliest		12-15 mo construction	Design Development under review by State Construction Office.	85	42	127	254
Bowman Gray, Civitan and Pedestrian Bridge	Student Fee (seeking City funds for bridge)		University Culture & Pride Efficiency & Effectiveness	30,000 SF 94 acres	\$7.5M	N/A	acquisition pending		N/A	Some selective renovation post-acquisition	105	52	157	314
Residence Hall - Freshman Living/Learning	Housing Receipts		Student Success & Academic Excellence	71,000 sf beds	291 \$20.8M + \$1.05M	\$18.22M	end-2015/early 2016		16 months (anticipate Fall 2018 move-in)	Bid Phase completed. Value engineering effort in-progress. Financing anticipated Spring 2016.				
Sciences Building	Appropriation (for Design)		Academic Excellence	120,000 SF	\$60M	\$42M	on hold		24 months	Construction documents completed. NC Connect Bonds - referendum March 15, 2016.	152	76	228	456
					\$118.7M	\$80.34M					399 795	200 398	599 1193	1197 2385
Mar 2016 BOT				274,040 SF of new or renovated space										



Project Location Map



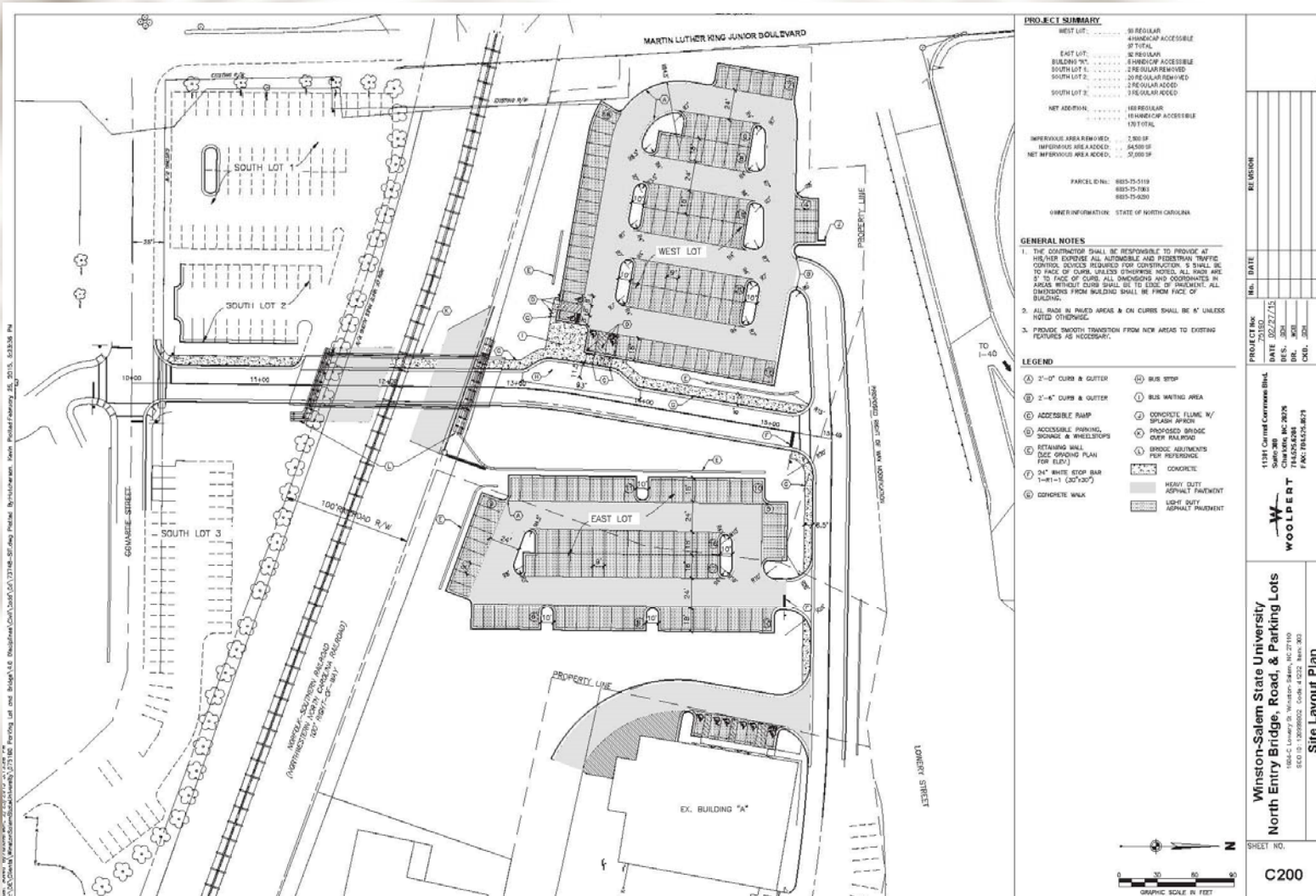


- **Sciences Building**



- **Construction documents completed Spring 2013.**
- **Have been awaiting state appropriation funds for construction.**
- **Connect NC Bond Act (SL 2015-280) authorized funding subject to referendum vote, March 15. \$50M for this project.**

• **Parking and Bridge**



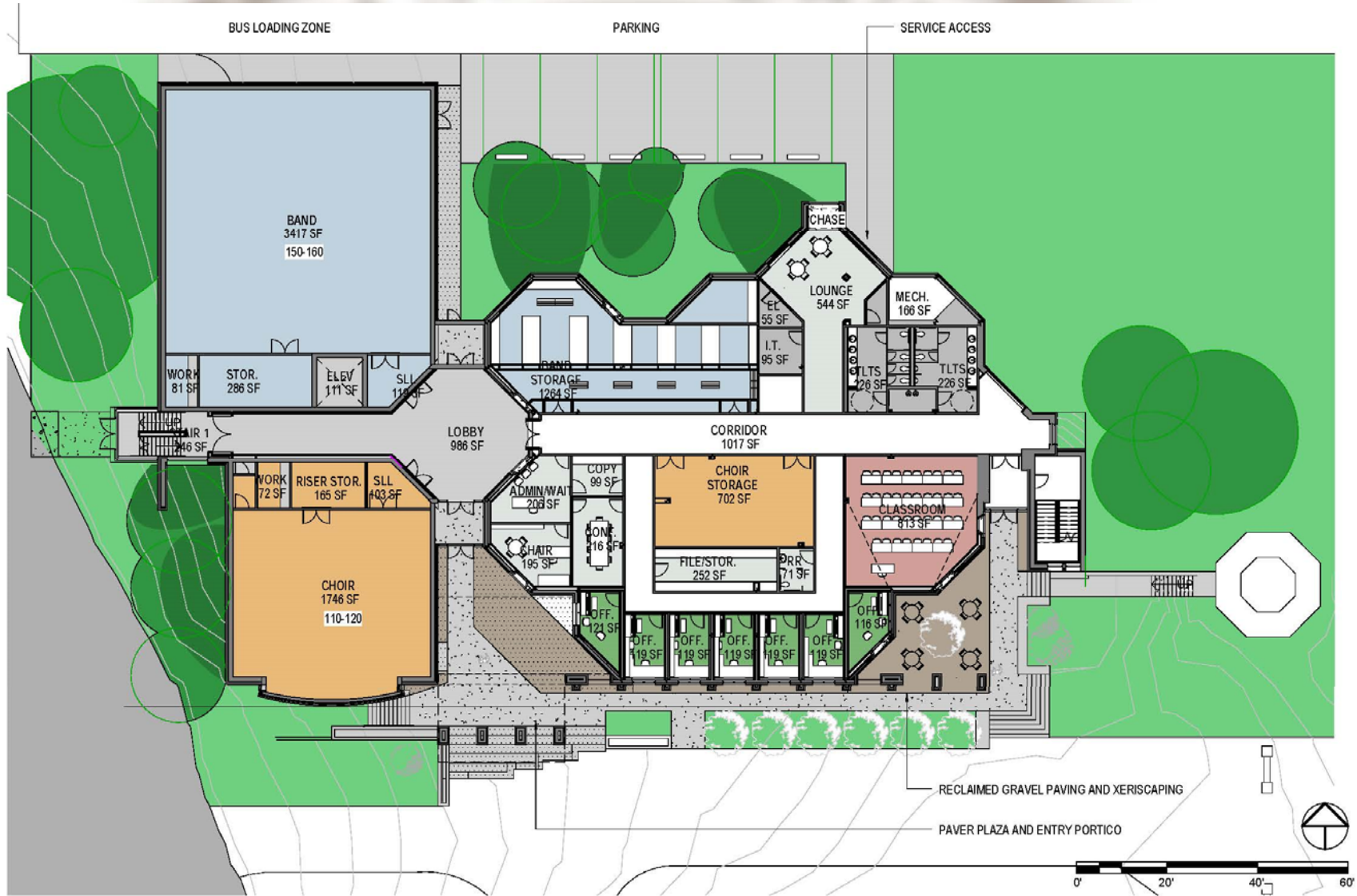
- **Hauser Hall for Music**



- **Renovate 27,000sf and a 6,000sf addition. Relocate Music department.**
- **Offices, music labs, practice rooms**
- **Design Development is in process.**
- **Self-Liquidating Authorization, July/Aug 2017**
- **12-18 month construction timeframe.**







HANBURY EVANS WRIGHT VLATAS + ASSOCIATES ARCHITECTURE P.A.

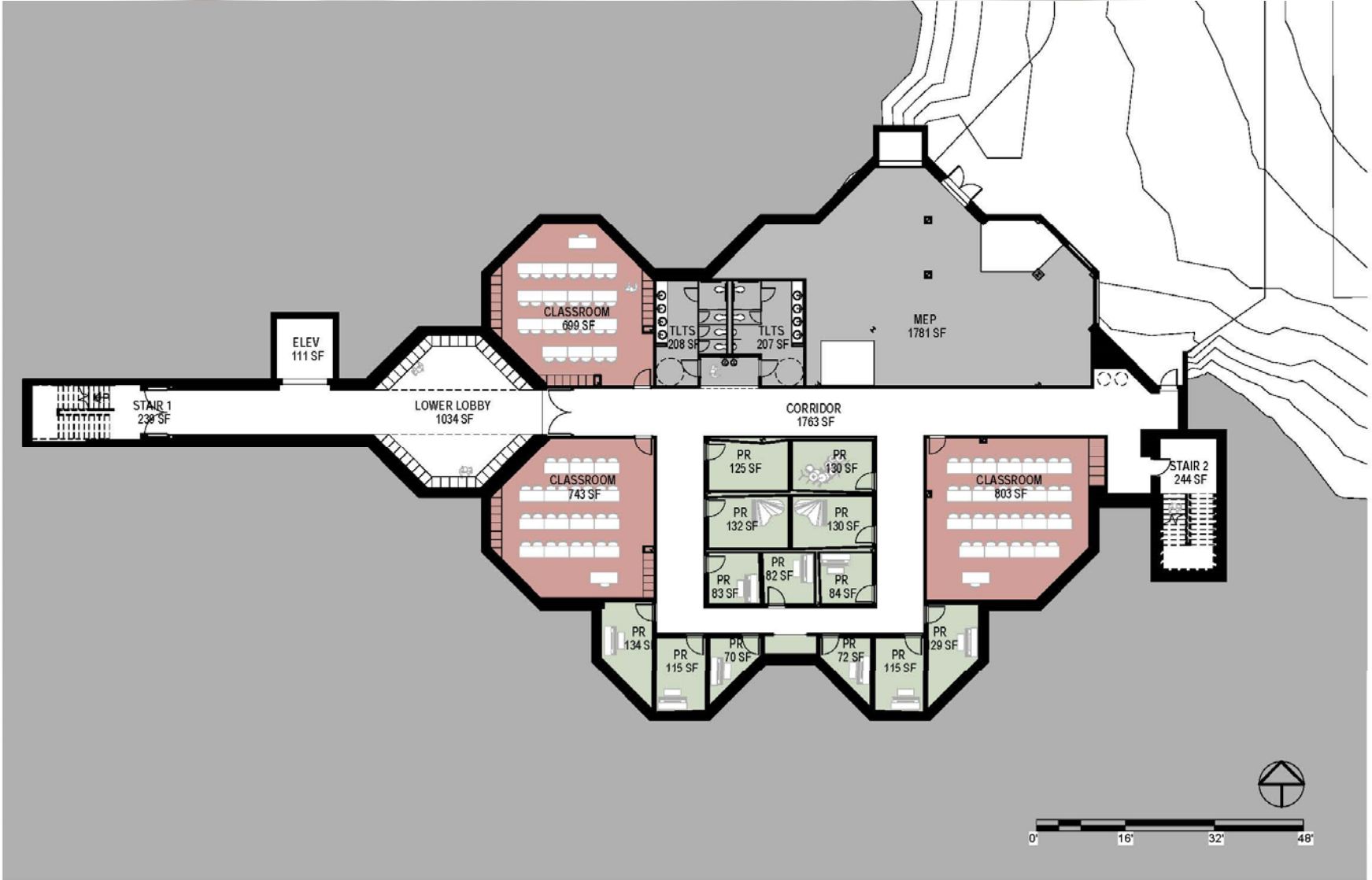
DRAWING

DEC. 16/11

REFERENCE DRAWING NUMBER:
ARCHITECTURAL SITE PLAN
DESCRIPTION:

WINSTON SALEM STATE UNIVERSITY
Hazard Hall for Music
HANBURY EVANS WRIGHT VLATAS + COMPANY PROJECT NO.: 14039 AD
CONSULTANT:





HANBURY EVANS WRIGHT Vlattas
 ARCHITECTURE
 DRAWN:

REFERENCE DRAWING NUMBER: 1428B.00
GROUND FLOOR PLAN
 DESCRIPTION:

WINSTON
 SALEM
 STATE
 UNIVERSITY
 HANBURY EVANS WRIGHT Vlattas + COMPANY PROJECT NO. 1428B.00
 CONSULTANT:





HANBURY EVANS WRIGHT KLATTAS ARCHITECTURE
 DRAWN
 NOV. 2009

REFERENCE DRAWING NUMBER:
 FIRST FLOOR PLAN
 DESCRIPTION

WINSTON SALEM STATE UNIVERSITY
 HANBURY EVANS WRIGHT KLATTAS - COMPANY PROJECT NO. 14089419
 CONSULTANT

Music Hall for Music



- **Physical Plant for Art & Visual Studies**

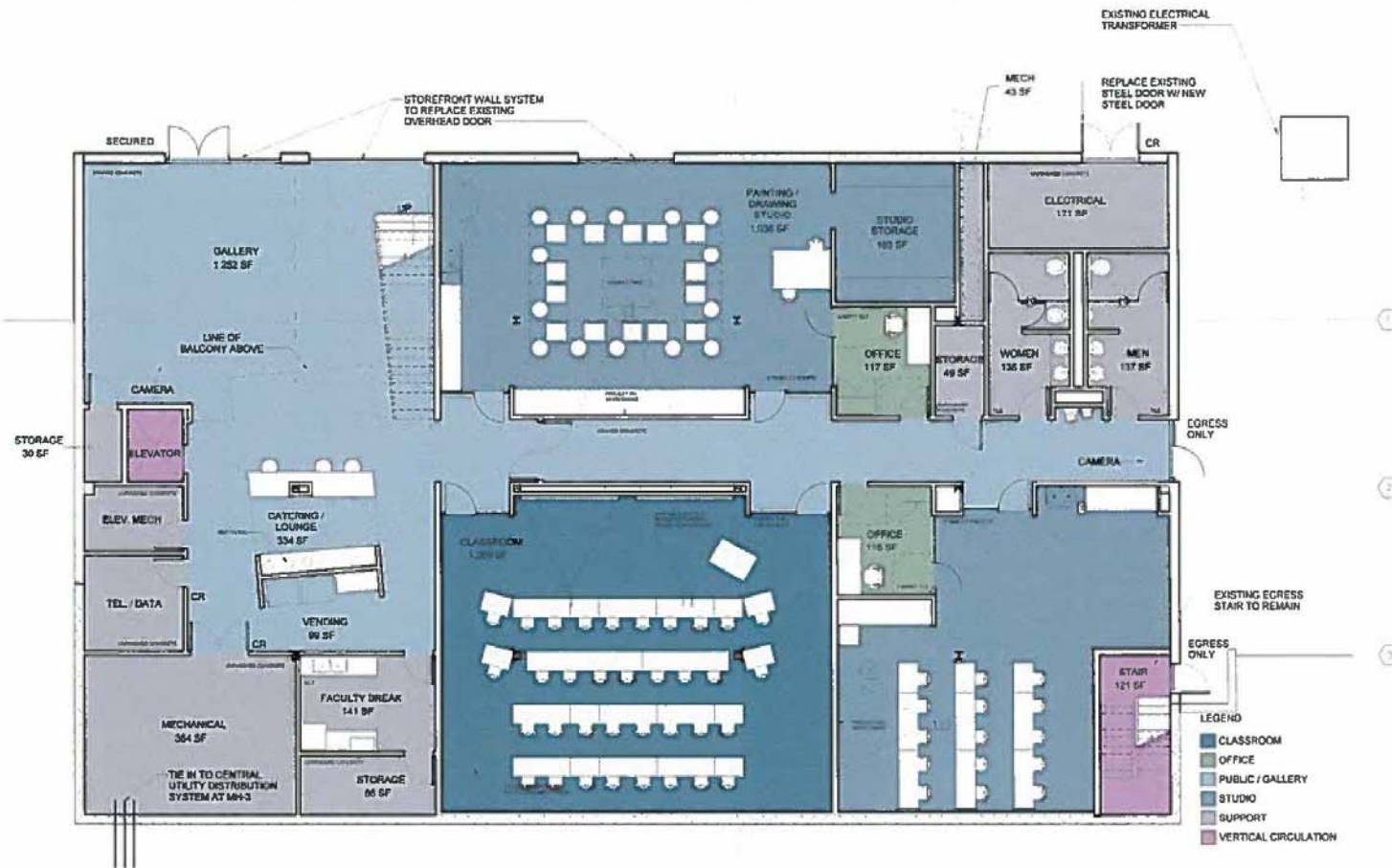


- **Renovate 16,000 sf. Relocate Art & Visual Studies department.**
- **Offices, labs, classrooms, gallery**
- **Design Development under review by SCO.**
- **Self-Liquidating Authorization, July/Aug 2017**
- **12-15 month construction timeframe.**



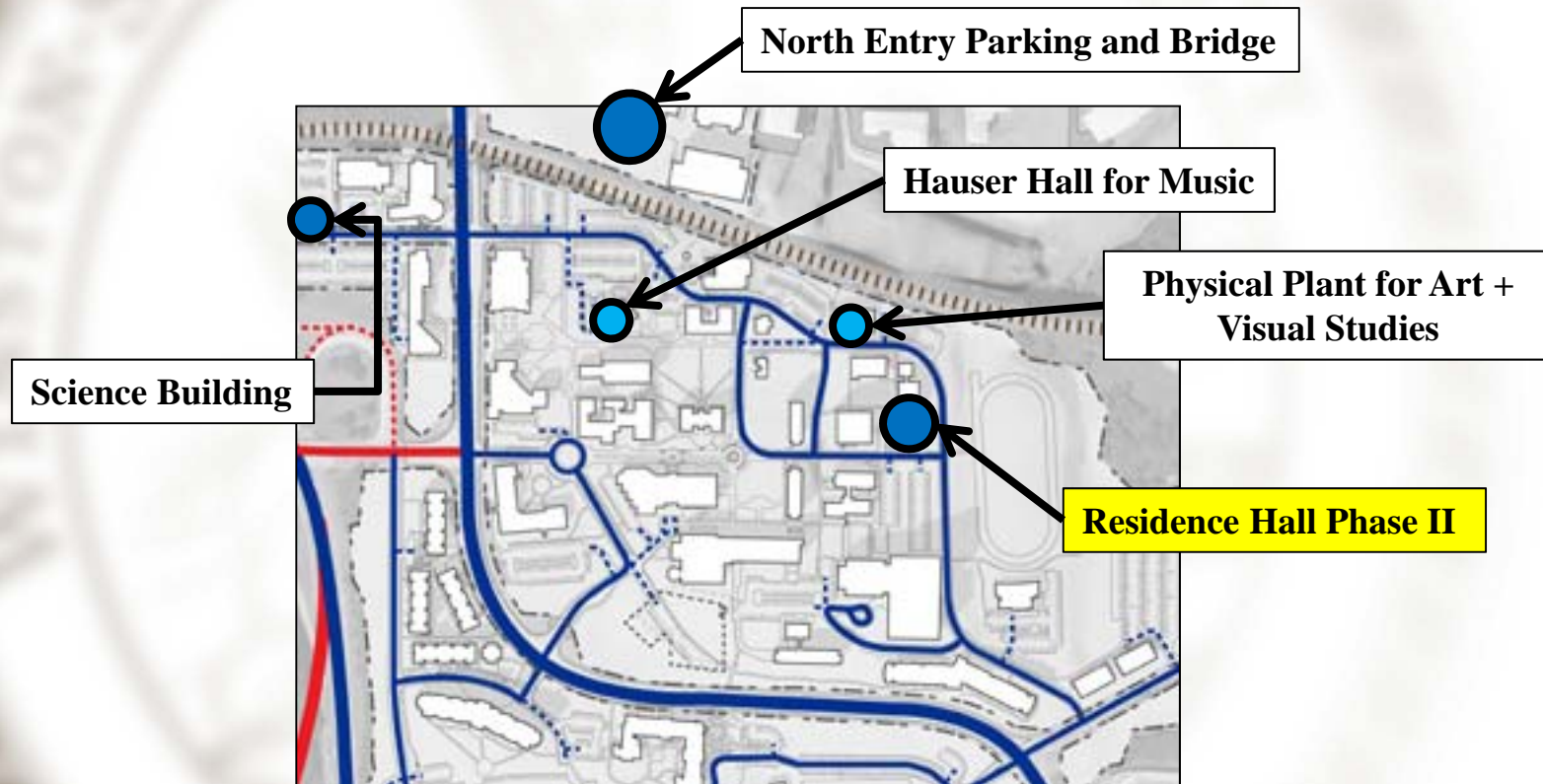
Floor Plan – Lower Level

PHYSICAL PLANT / ART & VISUAL STUDIES





Project Location Map





• Residence Hall – Phase II



- 71,000 sf; 291 beds.
\$21.85M total project budget (to be revised).
- Bidding Phase completed; VE effort.
- Financing \$20.8M.
- Construction time frame is 17-20 months.
- Occupancy anticipated for Fall 2018 semester



LORD
AECK
SARGENT

- **Bowman Gray Stadium**



- **State Property Office requires a Brownfield agreement prior to purchase agreement with the City.**
- **Environmental Assessment field work update.**
- **Schedule update.**



2015-16 Allocations for Repairs and Renovations

Winston-Salem State University

Finance & Administration

through

Facilities Management / Facilities Planning & Design

2015-16 Allocations for Repairs and Renovations

- Background on Allocations
- Parameters and Process
- Priority Projects
- Implementation

2015-16 Allocations for Repairs and Renovations

- The General Assembly appropriated \$150,000,000 to the statewide Reserve for Repairs and Renovations (2015 Appropriations Act: House Bill 97 - S.L. 2015-241)
- \$50,000,000 (one-third) was allocated to the UNC Board of Governors.
- In 1994, the Board of Governors adopted an Allocation Model for R&R appropriations to the campuses
 - **Institutional Mission** (Number of Degree Programs and NASF of Lab Space)
 - **Size** (GSF, NASF, and Campus Population)
 - **Condition of Campus Facilities** (CRV and Facilities Deficiencies)
- The 2015 Appropriations Act requires “In making campus allocations,... the Board of Governors shall negatively weight the availability of non- State resources and carryforward funds available for repairs and renovations...”

2015-16 Allocations for Repairs and Renovations

2015-16 Allocations-Reserve for Repairs and Renovations	Amount
Appalachian State University	\$ 2,311,700
East Carolina University	4,826,500
Elizabeth City State University	1,410,300
Fayetteville State University	1,410,300
North Carolina A&T State University	2,015,300
North Carolina Central University	1,502,500
North Carolina State University	8,013,500
The University of North Carolina at Asheville	1,410,300
The University of North Carolina at Chapel Hill	8,766,500
The University of North Carolina at Charlotte	3,453,900
The University of North Carolina at Greensboro	3,292,800
The University of North Carolina at Pembroke	1,410,300
The University of North Carolina at Wilmington	2,119,200
The University of North Carolina School of the Arts	1,410,300
Western Carolina University	1,826,000
Winston-Salem State University	1,410,300
North Carolina School of Science and Mathematics	1,410,300
Reserve for UNC Affiliates and Contingencies	2,000,000
TOTAL ALLOCATIONS	\$50,000,000

2015-16 Allocations for Repairs and Renovations - Parameters

- Funds from the R&R Reserve Account shall be used
 - only for the Repair and Renovation of State facilities and Infrastructure supported by the General Fund
 - not for New Construction
 - not for expansion of the building area (sq. ft.) of an existing facility unless required to comply with Federal or State codes
- Categories for use of funds have been established
- Final project determination is based on findings from a Facility Condition Assessment Program (FCAP) report that is periodically updated by the State Construction Office (SCO)

2015-16 Allocations for Repairs and Renovations – Categories

- Roof Repairs and Replacements
- Structural Repairs
- Repairs and Renovations to meet Federal and State Standards
- Repairs to Plumbing, Electrical and HVAC Systems
- Improvements to meet the requirements of ADA
- Improvements to meet Fire Safety needs
- Improvements to existing facilities for Energy Efficiency
- Improvements to remove Hazardous Materials and Contaminants, including the removal or replacement of Underground Storage Tanks
- Improvements and Renovations to improve the use of existing space
- Historical Restorations
- Improvements to Roads, Walks, Drives and Utilities Infrastructure
- Drainage and Landscape Improvements

2015-16 Allocations for Repairs and Renovations - **Process**

- WSSU's Facility Condition Assessment Program (FCAP) Report was updated from June thru November, 2015
- Teams from the State Construction Office (SCO), accompanied by staff from Facilities Management & Operations and Facilities Planning & Design assessed all buildings
- Each building's deficiencies were listed with the estimated cost to make necessary corrections
- The total amount needed to remove all deficiencies cited in the FCAP Report is **\$122,469,100**.
- The amount allocated for this year, **\$1,410,300** represents only about **1.2%** of what is needed
- Additional considerations: long-term facility plans, risk assessment of conditions, strategic plan impact, stewardship.

2015-16 Allocations for Repairs and Renovations – Priority Projects

1	K. R. Williams Auditorium - Emergency Generator Replacement	\$ 34,500
2	C. E. Gaines Complex/Whitaker Gym - Floor, Fixture & Lighting Repairs	\$ 50,000
3	Coltrane Building - Fire Rated Corridor and Door Upgrades	\$ 78,200
4	Heating Plant - Fuel Oil Containment Protection and Pipe Insulation Repairs	\$ 29,000
5	C. F. Thompson Student Services Center - Steam Leak Repairs	\$ 90,000
6	Computer Science Building - Steam Leak & HVAC Repairs	\$ 60,000
7	R. J. Reynolds Center - Lighting Upgrades and HVAC Repairs	\$ 170,000
8	F. L. Atkins Nursing Education Building - HVAC & Domestic Water Upgrades	\$ 140,300
9	Chancellor's Residence - Foundation Repairs	\$ 36,000
10	Physical Plant Building - General Repairs & Renovations	\$ 496,800
11	Campus-Wide Roof Repairs	\$ 30,000
12	Campus-Wide Utility Infrastructure Repairs	\$ 138,000
13	Campus-Wide Sidewalk and Entrance Repairs	\$ 57,500
	TOTAL:	\$ 1,410,300

K. R. Williams Auditorium - Emergency Generator Replacement



- Sound Attenuated Enclosure
- New Automatic Transfer Switch

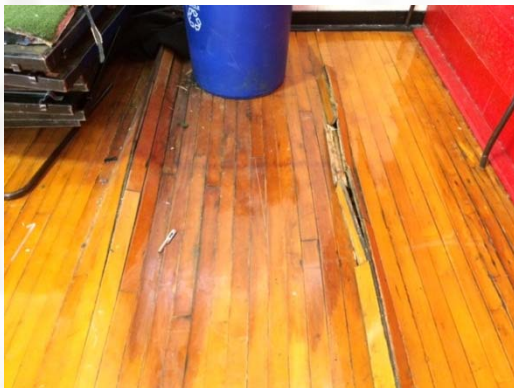


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LZW decompressor
are required to see this picture.

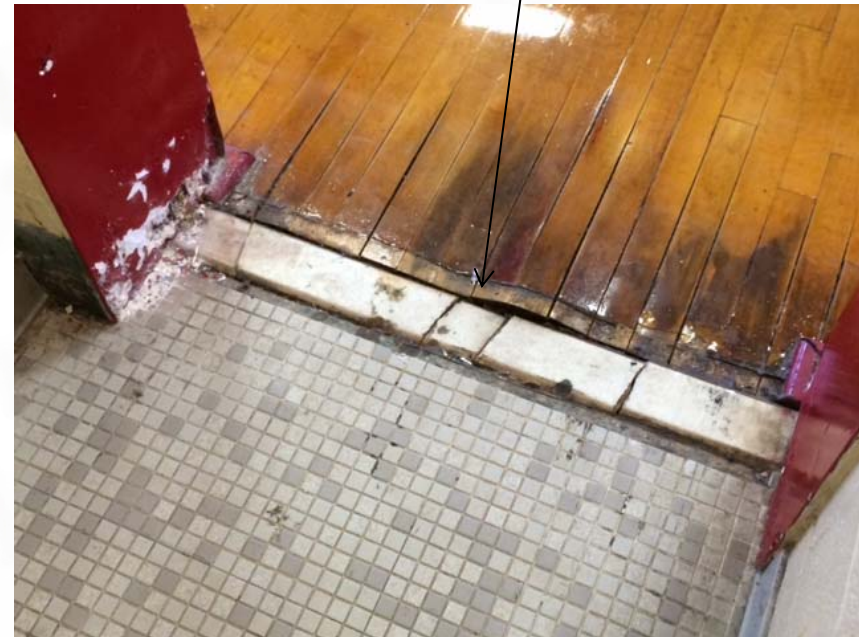
C. E. Gaines Complex/Whitaker Gym - Floor, Fixture & Lighting Repairs



Repair Buckled Floor Boards



Eliminate Trip Hazards



3Time™ and a
WJ decompressor
to see this picture.

C. E. Gaines Complex/Whitaker Gym - Floor, Fixture & Lighting Repairs



Provide Emergency Egress
Illumination at Exit Discharges



Re-lamp/Replace Inefficient Fixtures

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are needed to see this picture.

Coltrane Building - Fire Rated Corridor and Door Upgrades



- Install Self-latching Panic Hardware & Closers
- Re-install Wire-glass where non-complying clear glass replacements were inserted.



QuickTime™ and a
TIFF (LZW) decompressor
are needed to see this picture.

Heating Plant - Fuel Oil Containment Protection and Pipe Insulation Repairs



- Line Containment Basin and extend under Restored Pipe Trestle
- Repair Damaged Pipe Insulation



QuickTime™ and a
LZW decompressor
are required to see this picture.

C. F. Thompson Student Services Center - Steam Leak Repairs

- Repair Steam leaks in Fire Pump Room
- Replace Condensate Tank and Pump



Computer Science Building - Steam Leak & HVAC Repairs



- Excavate behind retaining wall to expose and repair Steam Line Leak
- Repair and Upgrade HVAC Equipment & Controls



QuickTime™ and a
TIFF (LZW) decompressor
are needed to see this picture.

R. J. Reynolds Center - Lighting Upgrades and HVAC Repairs



- Complete previously started Lighting Upgrades
- Repair Piping Leaks and Replace Damaged Ceiling Tiles
- Repair Mechanical Room Structural Damage
- Replace Mechanical Room Door & Hardware



R. J. Reynolds Center - Lighting Upgrades and HVAC Repairs

- HVAC Repairs include Repairing & Replacing Insulation on Chilled Water Lines
- Relocate and Replace Evapco Cooling Tower
- Repair Controls, Pumps and Condensate Receivers



QuickTime™ and a TIFF (LZW) decompressor are needed to see this picture.

F. L. Atkins Nursing Education Building - HVAC & Domestic Water Upgrades

- Repair Chilled Water Pumps and Condensing Units
- Replace faulty Steam Valves and Upgrade Controls
- Provide a Domestic Water Booster Pump
- Reset all Water Coolers for correct flow.



Chancellor's Residence - Foundation Repairs



- Stabilize settling foundation
- Repair damaged exterior and interior wall surfaces and trim
- Foundation settlement has caused cracks to appear in exterior stucco and on interior walls and moldings



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Physical Plant Building - General Repairs & Renovations



- Replace Roof
- Replace Steam Lines
- Replace Domestic Water Distribution Lines
- Upgrade Electrical Feeder and Transformer.
- Restore the Core II



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are needed to see this picture.

Campus-Wide Roof Repairs



- Repair Minor Roof Leaks on Various Buildings
- Immediate repair of minor leaks will reduce further damage to roof and interior areas and extend the life of existing roofs



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are needed to see this picture.

Campus-Wide Utility Infrastructure Repairs

- Repair Damaged Storm Drainage Structures
- Repair Steam Leak
- Replace Domestic Water Distribution Lines in selected areas
- Replace faulty Electrical Sectionalizing Switches and Transformers



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LZW decompressor
are needed to see this picture.

Campus-Wide Sidewalk and Entrance Repairs



- Repair Damaged Sidewalks, Steps and Building Entrances
- Damage due to concrete cracking, spalling and settlement have resulted in uneven surfaces creating trip hazards and unsightly grounds
- Curbs being undermined by erosion and heavy traffic have also resulted in trip hazards



2015-16 Allocations for Repairs and Renovations - **Implementation**

- R&R Funds may be authorized and available to universities Spring 2016
- Some projects may be able to start immediately upon development of a detailed Scope of Work, Soliciting Bid Proposals from contractors, and awarding of a Contract for Construction
- Others will require hiring a Designer and submitting construction plans to SCO for review and approval, prior to Bidding
- R&R Project Schedules will be developed and coordinated through Design and Construction Project Managers, with Building Coordinators.

2015-16 Allocations for Repairs and Renovations

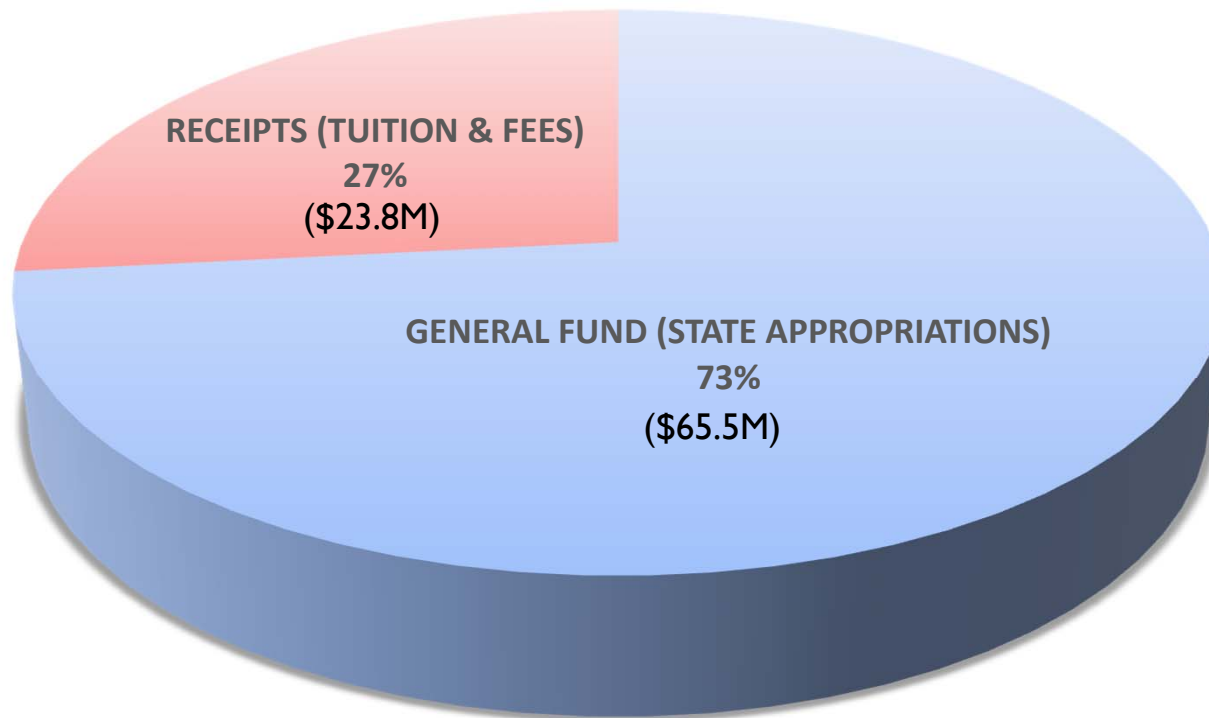
Questions?

**WSSU - Plans for Debt Issuance 2016-2021
(March 2016)**

debt Affordability Study (SL 2015-241; 116D-56)

<u>Project</u>	<u>Project Budget</u>	<u>Funding Sources</u>	<u>Funding Amount</u>	<u>Debt Issuance Amount</u>	<u>Debt Issuance Timeline</u>	<u>Comments/Notes</u>
Residence Hall - Freshman Living Learning	\$24,000,000	Non-State Debt: 2016 Bonds Non-General Funds: HRL Receipts Additional NGF: HRL Receipts	\$20,800,000 \$1,050,000 \$2,150,000	\$20,800,000	Spring 2016	Cap amount authorized by SL2013-394 Estimated additional amount; VE effort on-going
Restore the Core II						
Hauser Hall Renovation for Music	\$12,000,000	Non-State Debt: Bond Issuance Gift Funds TitleIII R&R	\$6,000,000 \$4,000,000 \$1,500,000 \$500,000	\$6,000,000	Fall 2017	Student fee authorized. Authorization of Self-Liquidating Project (July/Aug 2017).
Physical Plant Renovaton for Art and Visual Studies	\$15,000,000	Non-State Debt: Bond Issuance Gift Funds TitleIII R&R	\$9,000,000 \$2,000,000 \$2,000,000 \$2,000,000	\$9,000,000	Fall 2017	Student fee authorized; increase needed? (2016). Authorization of SL Proj (July/Aug2017).
Bowman Gray Stadium and Civitan Park Purchase	\$7,500,000	Non-State Debt: Bond Issuance	\$7,500,000	\$7,500,000	Spring 2017	Cap amount authorized by SL2013-394
		Total:	\$43,300,000			

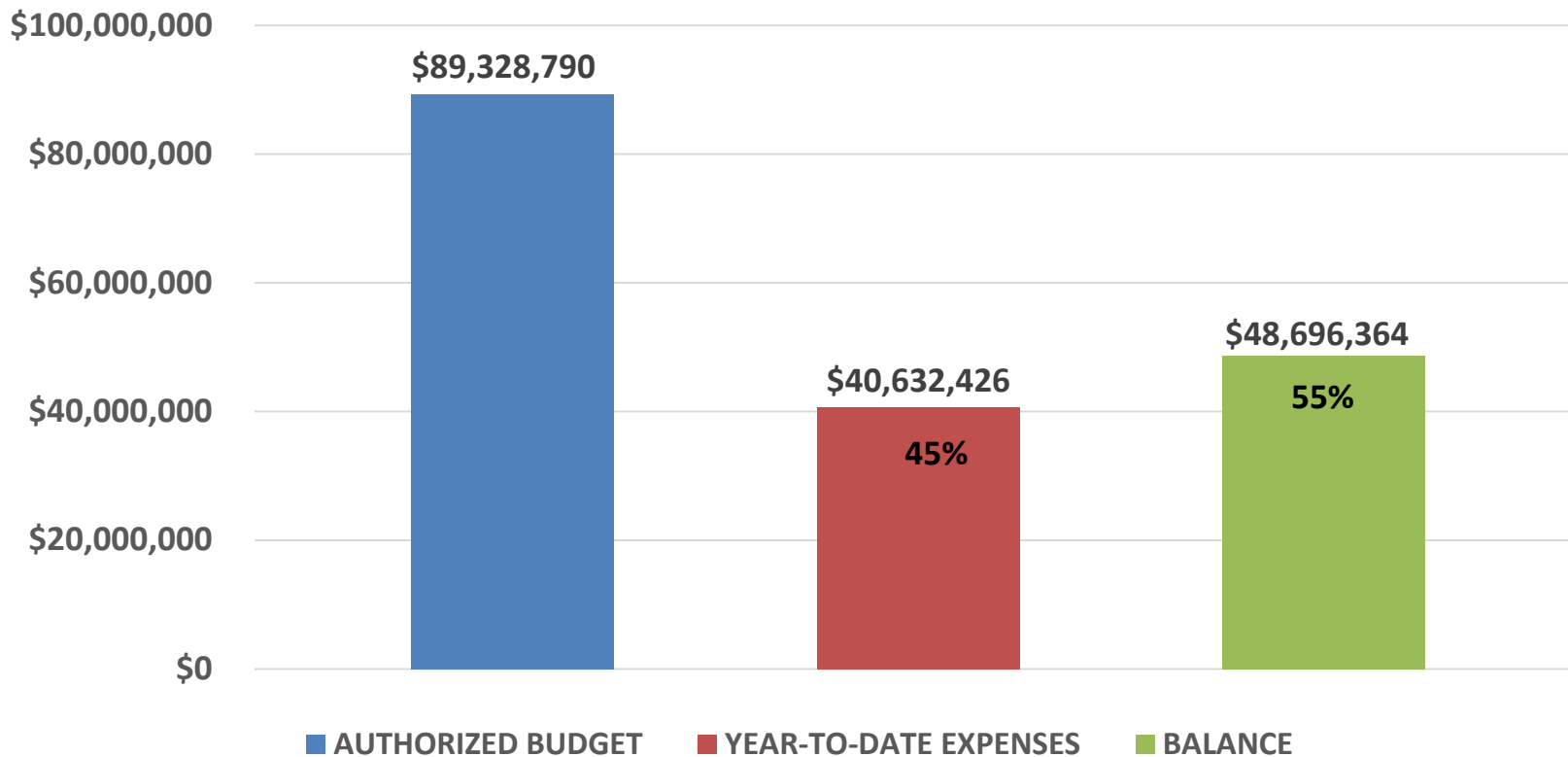
STATEMENT OF GENERAL FUND BUDGET
\$89.3M Allocation as of December 31, 2015



■ GENERAL FUND (STATE APPROPRIATIONS)

■ RECEIPTS (TUITION & FEES)

STATEMENT OF GENERAL FUND EXPENDITURES
July 1, 2015 – December 31, 2015

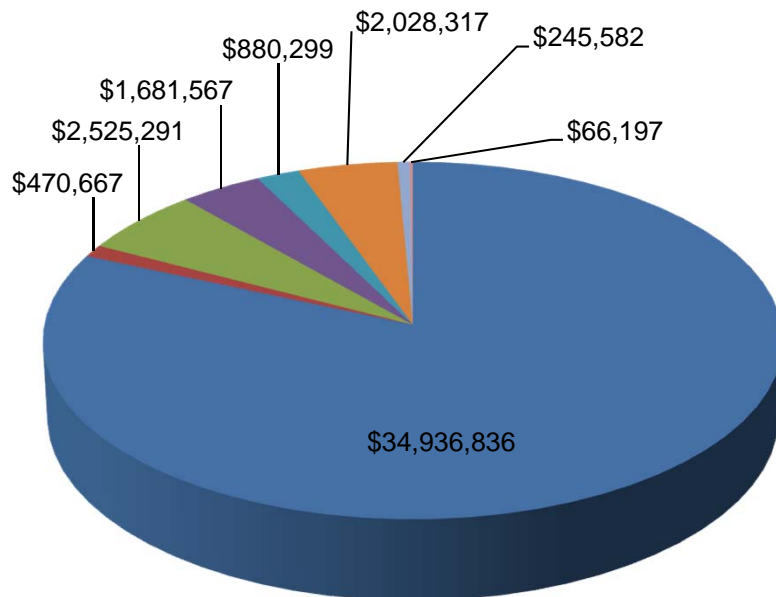


Board of Trustees

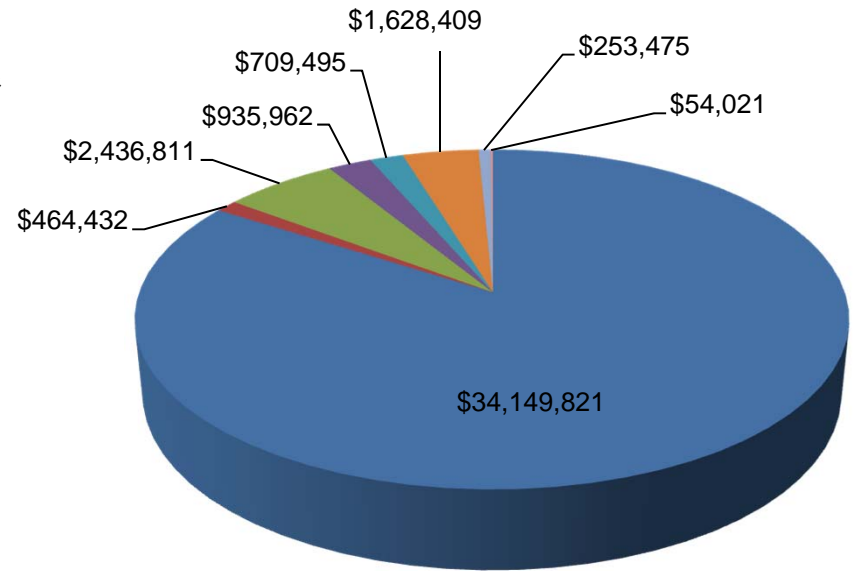
Finance and Administration Committee Meeting

COMPARISON OF GENERAL FUND EXPENDITURES Summary by Account

December 2014

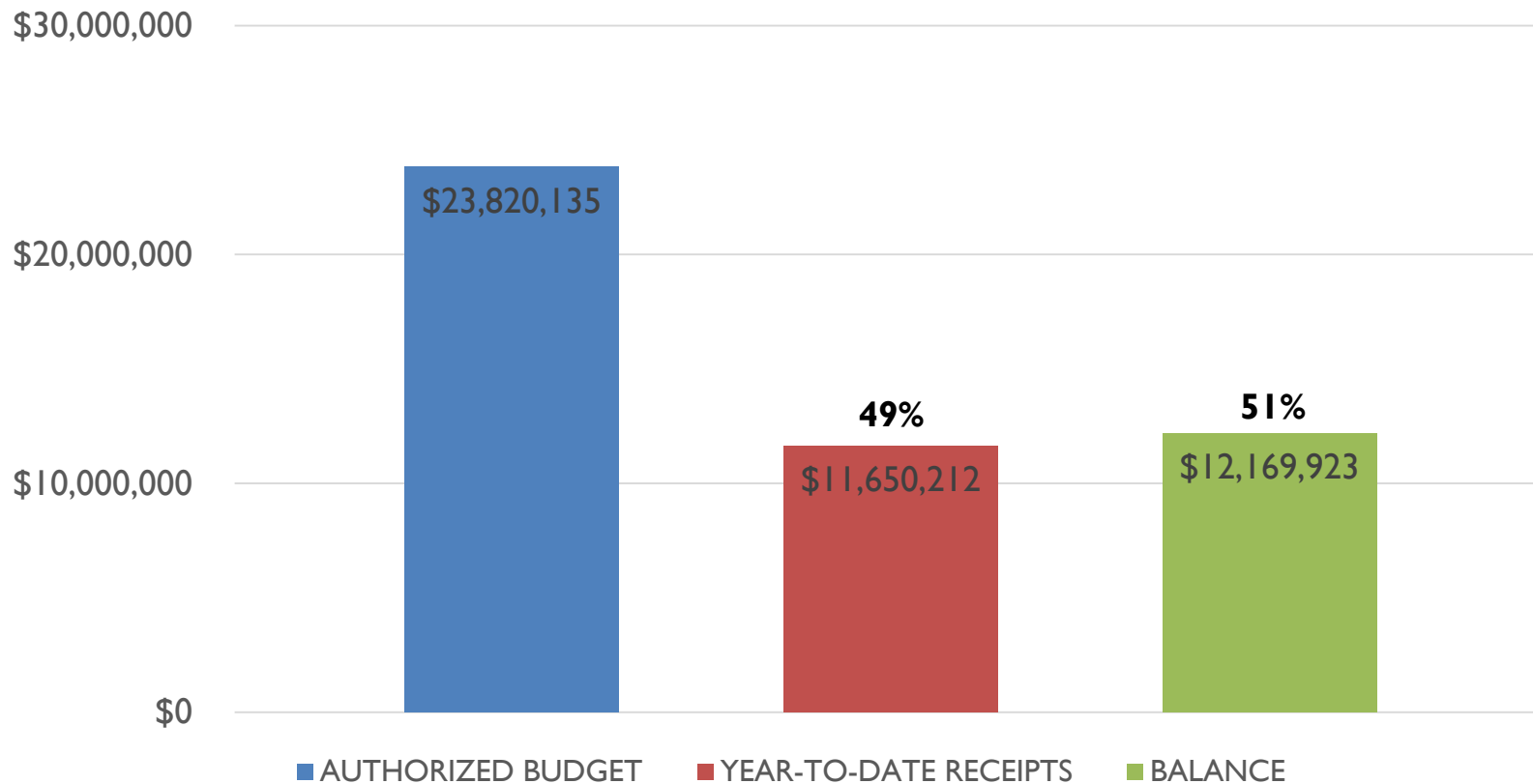


December 2015



- Personnel Comp.
- Supplies & Materials
- Current Services
- Fixed Charges
- Capital Outlay
- Aids and Grants
- Debt Service
- Transfers & Reserves

STATEMENT OF GENERAL FUND RECEIPTS July 1, 2015 – December 31, 2015

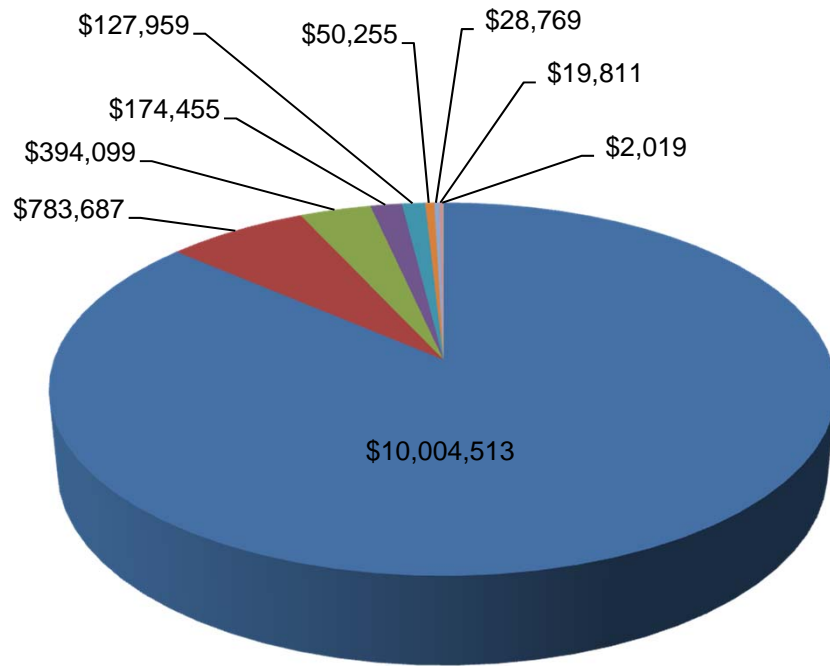


Board of Trustees

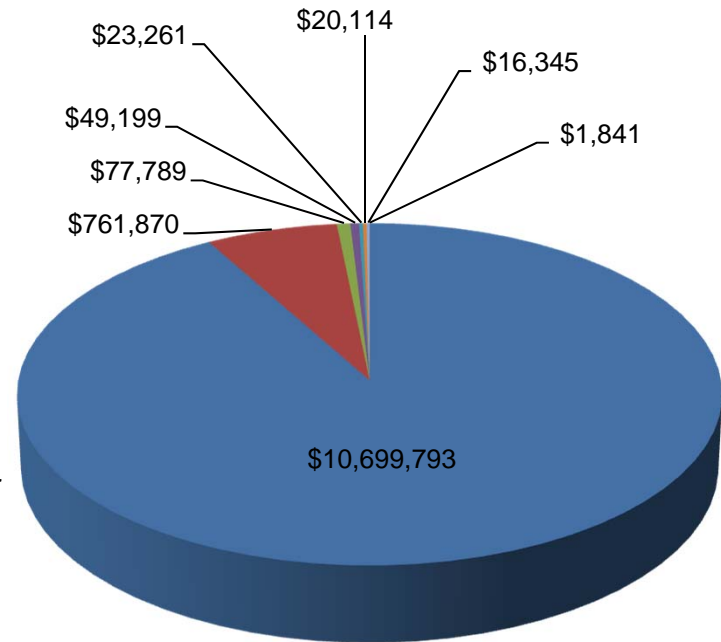
Finance and Administration Committee Meeting

COMPARISON OF GENERAL FUND RECEIPTS

December 2014



December 2015



- 990 Multi-Activity (Tuition)
- 102 Summer Term Instruction
- 160 Student Services
- 170 Institutional Support
- 101 Regular Term Instruction
- 252 Other Reserves
- 103 Extention Instruction

Board of Trustees

Finance and Administration Committee Meeting

STATEMENT OF AUXILIARY SERVICES July 1, 2015 – December 31, 2015

FUND	EXPENSE BUDGET	BEGINNING BALANCE	RECEIPTS COLLECTED	YTD ACTUAL EXPENSES	ENDING CASH BALANCE
Athletics Division I – FY2009-10	-	(\$3,854,904)	-	-	(\$3,854,904)
Athletics Division I/II – FY2010-15	-	(5,171,222)	-	-	(5,171,222)
Athletics Division II – FY 2015-16	4,550,000	-	1,840,879	2,294,304	(453,425)
Food Service	4,983,750	375,414	3,772,783	3,703,062	445,135
Campus Book Store	120,244	55,328	114,972	137,094	33,206
Copier Management/Xerox	658,100	38,556	349,844	446,478	(58,078)
Health Service	1,434,618	1,120,170	641,106	831,259	930,017
Housing Service	10,591,095	9,062,071	6,459,365	3,704,626	11,816,810
One Card Office	126,689	(25,996)	73,612	34,408	13,208
Student Extracurricular Activities	2,456,643	888,889	1,120,893	1,307,549	702,233
Educational & Technology Fee (I.T.)	1,713,899	699,953	843,458	620,535	922,876
TOTAL	\$26,635,038	\$3,188,259	\$15,216,912	\$13,079,315	\$5,325,856

Board of Trustees

Finance and Administration Committee Meeting

STATEMENT OF BUSINESS ENTERPRISES

July 1, 2015 – December 31, 2015

FUND	EXPENSE BUDGET	BEGINNING BALANCE	RECEIPTS COLLECTED	YTD ACTUAL EXPENSES	ENDING CASH BALANCE
Auxiliary Admin/Ticket Office	\$1,125,156	\$304,776	\$484,884	\$605,057	\$184,603
Central Transportation Fleet	-	(4,970)	98,601	116,724	(23,093)
Conference Facility Rentals	72,000	162,295	32,140	80,090	114,345
Food Court	70,000	43,342	118,399	142,516	19,225
Logo Licensing	15,000	7,831	8,975	12,608	4,198
Telecommunication (Phones)	1,200,000	252,468	555,523	659,901	148,090
Vehicle Registration/Fines	577,577	809,147	511,298	305,438	1,015,007
Vending Machines	117,200	41,914	213,951	114,986	140,879
TOTAL	\$3,176,933	\$1,616,803	\$2,023,771	\$2,037,320	\$1,603,254
GRAND TOTAL (Auxiliary/Business Enterprises)	\$29,811,971	\$4,805,062	\$17,240,683	\$15,116,635	\$6,929,110
Budget Performance Assessment			58%	51%	

Board of Trustees

Finance and Administration Committee Meeting

STATEMENT OF GENERAL FUND EXPENDITURES

July 1, 2015 – December 31, 2015

FUNDING SOURCES	AUTHORIZED BUDGET	ACTUAL EXPENSES & RECEIPTS YEAR-TO-DATE	BALANCE	YEAR- TO- DATE %
TOTAL BUDGET	\$89,328,790	\$40,632,426	\$48,696,364	45%
RECEIPTS (TUITION & FEES)	\$23,820,135	\$11,650,212	\$12,169,923	49%
GENERAL FUND (STATE APPROPRIATIONS)	\$65,508,655	\$28,982,214	\$36,526,441	44%

Board of Trustees

Finance and Administration Committee Meeting

STATEMENT OF GENERAL FUND EXPENDITURES

July 1, 2015 – December 31, 2015

SUMMARY BY PROGRAM	AUTHORIZED BUDGET	YEAR-TO- DATE ACTUAL	BALANCE	% YEAR- TO-DATE
101 REGULAR TERM INSTRUCTION	\$45,302,018	\$20,104,707	25,197,311	44%
102 SUMMER TERM INSTRUCTION	1,998,827	672,620	1,326,207	34%
103 EXTENSION INSTRUCTION	50,000	2,687	47,313	5%
142 COMMUNITY SERVICES	98,541	49,859	48,682	51%
151 LIBRARIES	3,630,057	1,420,314	2,209,743	39%
152 GENERAL ACADEMIC SUPPORT	4,359,812	2,014,184	2,345,628	46%
160 STUDENT SERVICES	4,483,418	2,214,086	2,269,332	49%
170 INSTITUTIONAL SUPPORT	12,475,528	6,030,150	6,445,378	48%
180 PHYSICAL PLANT OPERATIONS	12,160,449	6,495,411	5,665,038	53%
230 STUDENT FINANCIAL AID	4,750,026	1,628,408	3,121,618	34%
252 OTHER RESERVES	20,114	-	20,114	-
TOTAL	\$89,328,790	\$40,632,426	\$48,696,364	45%

Board of Trustees

Finance and Administration Committee Meeting

COMPARISON OF GENERAL FUND EXPENDITURES

July 1, 2015 – December 31, 2015

SUMMARY BY PROGRAM	Year-to-Date Current Year Dec 31, 2015	Year-to-Date Prior Year Dec 31, 2014	Variance
101 REGULAR TERM INSTRUCTION	\$20,104,707	\$20,384,653	(\$279,946)
102 SUMMER TERM INSTRUCTION	672,620	735,143	(62,523)
103 EXTENSION INSTRUCTION	2,687	2,189	498
142 COMMUNITY SERVICES	49,859	48,780	1,079
151 LIBRARIES	1,420,314	1,693,855	(273,541)
152 GENERAL ACADEMIC SUPPORT	2,014,184	2,223,895	(209,711)
160 STUDENT SERVICES	2,214,086	2,180,238	33,848
170 INSTITUTIONAL SUPPORT	6,030,150	6,830,276	(800,126)
180 PHYSICAL PLANT OPERATIONS	6,495,411	6,707,411	(212,000)
230 STUDENT FINANCIAL AID	1,628,408	2,028,317	(399,909)
TOTAL EXPENDITURES	\$40,632,426	\$42,834,757	(\$2,202,331)

Board of Trustees

Finance and Administration Committee Meeting

COMPARISON OF GENERAL FUND EXPENDITURES

July 1, 2015 – December 31, 2015

SUMMARY BY ACCOUNT	Year-to-Date Current Year Dec 31, 2015	Year-to-Date Prior Year Dec 31, 2014	Variance
1000 PERSONNEL COMPENSATION	\$34,149,821	\$34,936,836	(\$787,015)
2000 SUPPLIES AND MATERIALS	464,432	470,667	(6,235)
3000 CURRENT SERVICES	2,436,811	2,525,291	(88,480)
4000 FIXED CHARGES	935,962	1,681,567	(745,605)
5000 CAPITAL OUTLAY	709,495	880,299	(170,804)
6000 AIDS AND GRANTS	1,628,409	2,028,317	(399,908)
7000 DEBT SERVICE	253,475	245,583	7,892
8000 TRANSFERS AND RESERVES	54,021	66,197	(12,176)
TOTAL EXPENDITURES	\$40,632,426	\$42,834,757	(\$2,202,331)

Board of Trustees

Finance and Administration Committee Meeting

COMPARISON OF GENERAL FUND RECEIPTS

July 1, 2015 – December 31, 2015

SUMMARY BY PROGRAM	Year-to-Date Current Year Dec 31, 2015	Year-to-Date Prior Year Dec 31, 2014	Variance
101 REGULAR TERM INSTRUCTION	\$23,261	\$50,255	(\$26,994)
102 SUMMER TERM INSTRUCTION	761,870	783,687	(21,817)
103 EXTENSION INSTRUCTION	16,345	19,811	(3,466)
151 LIBRARIES	1,841	2,019	(178)
160 STUDENT SERVICES	77,789	127,959	(50,170)
170 INSTITUTIONAL SUPPORT	49,199	28,769	20,430
180 PHYSICAL PLANT OPERATIONS	-	174,455	(174,455)
252 OTHER RESERVES	20,114	394,099	(373,985)
990 MULTI-ACTIVITY	10,699,793	10,004,513	695,280
TOTAL RECEIPTS	\$11,650,212	\$11,585,567	\$64,645