

**WINSTON-SALEM STATE UNIVERSITY  
MINUTES OF THE BOARD OF TRUSTEES MEETING  
FRIDAY, DECEMBER 9, 2016  
DRAFT PENDING BOARD APPROVAL**

Board Chair William Harris called the meeting to order.

**CONFLICT OF INTEREST STATEMENT**

Dr. Harris read the following statement:

“It is my responsibility to remind all members of the Board of their duty under the State Government Ethics Act to avoid conflicts of interest and appearances of conflict of interest as required by this Act. Each member has received the agenda and related information for this Board of Trustees’ meeting. If any board member knows of any conflict of interest or appearance of conflict with respect to any matter coming before the Board of Trustees at this meeting, the conflict or appearance of conflict should be identified at this time.”

There were no conflicts.

**ROLL CALL**

Members present: Dr. William Harris, Mrs. Coretta Bigelow, Mr. Robert Clark, Mr. Kelvin Farmer (via teleconference), Mrs. Sue Henderson, Dr. Karen McNeil-Miller, Mrs. Debra Miller, Mr. Pradeep Sharma (via teleconference), Mr. Scott Wierman, Mr. Charles Wright, and Ms. Mona Zahir.

Members absent: Mr. J. Mike Shortt, and Mr. Osyris Uqoezwa.

**MOMENT OF REFLECTION ON THE LOSS OF TWO WSSU EMPLOYEES**

Dr. Harris took a few moments and gave kind remarks about two university employees that passed in the month prior to the meeting. Mr. David Collins, worked as an Environment Health & Safety Specialist in Facilities Operations. Mr. Baxter Griffin, worked Information Technologies as a technician who assisted the board during each board meeting. A chair was draped in black and both gentlemen’s pictures were shown on the screen for a few moments.

Dr. Harris then recognized Ms. Kluttz-Leach for being sworn in to the Supreme Court Bar, which allows her to take a case to the Supreme Court. This has never been done by anyone at Winston-Salem State University.

**ADOPTION OF THE AGENDA**

**Motion:** Resolved, that the Winston-Salem State University Board of Trustees adopt the current agenda as distributed.

Dr. McNeil-Miller moved and Mr. Clark seconded the motion to adopt the agenda. The motion passed.

**APPROVAL OF THE MINUTES**

**Motion:** Resolved, that the Winston-Salem State University Board of Trustees approve the minutes of the September 16, 2016 meeting as distributed.

Mrs. Miller moved and Dr. McNeil-Miller seconded the motion. The motion passed.

**Motion:** Resolved, that the Winston-Salem State University Board of Trustees approve the executive session minutes of the September 16, 2016 meeting as distributed.

Mrs. Miller moved and Mr. Wright seconded the motion. The motion passed.

**CONSENT AGENDA**

Motion: Resolved, that the Winston-Salem State University Board of Trustees approve the consent agenda for December 9, 2016 as distributed.

Dr. McNeil-Miller moved and Mrs. Bigelow seconded the motion to approve all policies except for the Tuition and Fees schedule. The Tuition and Fees schedule will be reviewed under the Chancellor's Report. The motion passed.

**CHANCELLOR'S REPORT**

Chancellor Robinson asked that the board members turn and look at the Executive Staff team members. He stated that this group is an incredible, elite, and talented group and what makes them unique is the depth of the talent. Chancellor went on to describe how he can capture this team and the work that they do. He describe the team as the Golden State Warriors of Higher Education. He went on to say that, The Golden State Warriors are probably the most talented team in professional basketball and what sets them apart is the way in which they manage their talent well and how they work as a cohesive unit.

Chancellor Robinson went on to list key a few ways to manage our talented team:

1. Humility – no individual can take credit for the success, we must have a team that believes in the strength of the individuals; the team believes in supporting one another, and believing in one another, and the team members must celebrate

- individual achievements and support them, this must all be done from a team prospective.
2. Brand – teamwork and sacrifice are the core to success - team must recognize each other, leadership is bigger than our own accomplishments.
  3. We want people to know that they will have a great experience when they come to WSSU no matter where they go on campus.

Chancellor Robinson proceeded to touch on a few items worth mentioning:

1. We received a NSF grant to create psychological research - \$400M grant from the National Science Foundation to establish an honors curriculum in the Department of Psychological Science for undergraduate students.
2. WSSU is leading the state efforts to redesign the Nursing Curriculum – received \$75M funding from NC Community College System to begin a pilot RN – BSN Curriculum that is self-paced and competency based.
3. Partnership with Google to bridge the technology divide gap – we will be working with K-12 to help close the digital divide gap.
4. WSSU Giving Tuesday Campaign – this year our goal was \$45M which we exceeded.
5. The Wall Street Journal stated the WSSU is the 8<sup>th</sup> ranked HBCU in the country, and the #1 ranked HBCU in North Carolina.
6. Campus Police was re-accredited by CALEA
7. WSSU continues to rank among the top universities for improving economic mobility- we are taking students from under resourced families and helping them to change their families and the economy in the regions that they live – we were ranked 20<sup>th</sup> out of about 900 universities and we were ranked the 2<sup>nd</sup> highest HBCU
8. The Rams have taken home two CIAA Championships- Women’s Cross-Country and Rams Football – the football team was also selected to be in the playoffs
9. The Red Sea of Sound was selected to be a part of the Honda Battle of the Bands which will take place on January 28, 2017
10. WSSU students rock at the Biomedical Annual Conference in Atlanta – 22 research students went to the conference and received 3 of the top awards
11. The School of Health Sciences received a grant from University of NC Press to support their journal

Chancellor then went on to inform the board members that WSSU will be celebrating its 125<sup>th</sup> anniversary next year. We will be celebrating with several events during the year with a public announcement on January 6, 2017.

This will also be the 50<sup>th</sup> Anniversary of the 1967 Championship Basketball Team. There will be events taking place on February 3 & 4, 2017. Earl Monroe has been asked to be the keynote speaker on February 3, 2017. There will be an Inaugural Jersey Retirement done on Saturday, February 4, 2017 in which Earl “The Pearl” Monroe and Cleo Hill’s jerseys will be retired.

Chancellor Robinson then turned the floor over to Ms. Constance Mallette of the Finance and Administration Division.

Ms. Mallette spoke on the Tuition and Fees Schedule for the 2017-18 academic year.

Ms. Mallette gave a detailed report on each of the items listed on the Tuition and Fees schedule for the 2017-18 academic year. Board members asked questions which were answered by Ms. Mallette and Dr. Mills.

Motion: Resolved, that the Winston-Salem State University Board of Trustees approve the Tuition and Fees schedule for the 2017-18 academic year as distributed.

Dr. McNeil-Miller moved and Mr. Clark seconded the motion. The motion passed.

Ms. Mallette's full presentation can be found in the December 9, 2016 board materials.

Provost Brenda Allen then presented her report.

Dr. Allen gave a synopsis of her presentation that was given during the Academic Affairs Committee meeting regarding the university's Curriculum Re-Visioning Project.

Dr. Allen stressed that Liberal Education is not only to prepare our students for professions but to also engage them actively in society and in the world.

Dr. Allen then informed the board that WSSU is currently engaged in a planning grant with 3 other institutions. This planning grant is to develop a campus action plan which would create a curriculum that is more coherent and intentional. She stated that Dr. Carolyn Berry is currently working with a group of four faculty members that represent diverse programs on campus to put the first grant proposal together. Dr. Allen then gave a brief description of what will transpire after the proposal is created, approved, and received.

Dr. Allen then went on to discuss the five strategic fundraising goals that she and Chancellor Robinson came up with and presented to Michelle Cook. These fundraising goals will support the university's strategic goals.

Dr. Allen's full presentation can be found in the December 9, 2016 board materials.

## **REPORTS OF THE COMMITTEES**

### **ACADEMIC AFFAIRS COMMITTEE**

The committee report was given by Dr. McNeil-Miller.

Please see this report as presented in the Academic Affairs section of the December board book.

### **FINANCE AND ADMINISTRATION COMMITTEE**

The committee report was given by Mrs. Miller.

Please see this report as presented in the Finance and Administration section of the December book.

### **BOARD OF TRUSTEES OF THE ENDOWMENT**

The committee report was given by Dr. Harris.

Please see this report as presented in the Endowment Committee section of the December board book.

### **AUDIT RISK AND COMPLIANCE COMMITTEE**

The committee report was given by Dr. McNeil-Miller.

Please see this report as presented in the Internal Audit section of the December board book.

### **STUDENT AFFAIRS COMMITTEE**

The committee report was given by Ms. Miller.

Ms. Zahir gave a brief report on SGA activities.

Please see this report as presented in the Student Affairs section of the December board book.

**UNIVERSITY ADVANCEMENT COMMITTEE**

The committee report was given by Mrs. Miller.

Please see this report as presented in the University Advancement section of the December board book.

**APPROVAL OF ALL REPORTS**

**Motion:** Resolved, that the Winston-Salem State University Board of Trustees approve and adopt all reports as presented.

Mr. Sharma moved and Mrs. Henderson seconded the motion. The motion passed.

**EXECUTIVE SESSION**

**Motion:** Resolved, that the Winston-Salem State University Board of Trustees move into executive closed session to consult with our attorney under N.C. Gen. Stat. 143-218.11(a)(3) to protect the attorney-client privilege and to consider and give instructions concerning potential and actual claims, administrative procedures, or judicial actions.

Mr. Wright moved and Mr. Clark seconded the motion to go into executive session. The motion passed.

The meeting moved into executive (closed) session.  
(The complete minutes of the executive session are recorded separately)

**Motion:** Resolved, that the Winston-Salem State University Board of Trustees return to open session.

Mr. Wright moved and Mrs. Bigelow seconded the motion to come out of executive session. The motion passed.

*The public meeting resumed in open session*

**PUBLIC STATEMENT REGARDING ACTIONS TAKEN IN EXECUTIVE SESSION**

Dr. Harris reported that while in executive session, the board:

1. consulted with the university general counsel to protect attorney-client privilege; and
2. was updated on pending and potential litigation; and
3. approved the employment contract for the Head Football Coach.

**Motion:** Resolved, that the while in Executive Session the board approved the employment contract for the Head Football Coach, received advice and counsel from the Interim Chief Counsel to protect attorney client privilege, heard information concerning complaints or grievances.

Mr. Wright moved and Mrs. Bigelow seconded. The motion passed.

### **FORMER BUSINESS**

There were no former business items to discuss.

### **NEW BUSINESS**

Dr. Harris stated that the Public Comment Session item listed on the agenda will be carried forward to the March meeting. This is being done to allow more time to develop a procedure for how this will be done before it is implemented.

Mr. Clark stated that the City of Winston-Salem has a policy that is used for their public comment sessions. The city's policy limits are; 3 minutes a person, 30 minutes total and the subject has to be pertinent to city business. He also stated that the city council members do not comment back, they listen only.

Chancellor Robinson stated that those are the type of items should be looked at when creating the policy for public comments. He also stated that the policy must be clearly in place and the board should be very comfortable with how it is operated, and when the public session will occur.

Dr. Harris stated that he is looking at the Board of Governors' model on how they manage their public comment sessions.

### **NEXT MEETING DATE**

The next meeting date is March 17, 2017.

### **ADJOURNMENT**

**Motion:** Resolved, that the Winston-Salem State University Board of Trustees adjourn until the next meeting.

Dr. McNeil-Miller moved and Mrs. Miller seconded the motion. With no further business, the motion was passed.

Respectfully submitted,

Scott Wierman, Secretary