

**WINSTON-SALEM STATE UNIVERSITY
MINUTES OF THE BOARD OF TRUSTEES MEETING
FRIDAY, MARCH 16, 2018
DRAFT PENDING BOARD APPROVAL**

Board Chair William Harris called the meeting to order.

CONFLICT OF INTEREST STATEMENT

Chairman Harris read the following statement:

“It is my responsibility to remind all members of the Board of their duty under the State Government Ethics Act to avoid conflicts of interest and appearances of conflict of interest as required by this Act. Each member has received the agenda and related information for this Board of Trustees’ meeting. If any board member knows of any conflict of interest or appearance of conflict with respect to any matter coming before the Board of Trustees at this meeting, the conflict or appearance of conflict should be identified at this time.”

There were no conflicts.

ROLL CALL

Mrs. Kluttz-Leach conducted roll call. The following Board of Trustee members were present: Dr. William Harris, Mrs. Coretta Bigelow, Mr. Robert Clark, Mr. Kelvin Farmer, Mrs. Sue Henderson, Mr. Javonty Hunter, Mr. Kenneth Raymond, Mr. J. Mike Shortt, Dr. Ricky Sides, and Mr. Scott Wierman.

Absent Members: Ms. Kathleen Kelly, Mrs. Drewry Nostitz, and Mr. David Smith

ADOPTION OF THE AGENDA

Trustee Henderson moved to adopt the agenda. Trustee Farmer seconded the motion. The motion passed.

Motion: Resolved, that the Winston-Salem State University Board of Trustees adopt the current agenda as distributed.

APPROVAL OF THE MINUTES

December 8, 2017

Trustee Farmer moved to approve the minutes of the December 8, 2017 Board of Trustees Meeting. Trustee Wierman seconded the motion. The motion passed.

Motion: Resolved, that the Winston-Salem State University Board of Trustees approve the minutes of the December 8, 2017, full board meeting as distributed.

December 8, 2017 Executive Session

Trustee Farmer moved to approve the minutes of the December 8, 2017, Executive Session of the Board of Trustees Meeting. Trustee Henderson seconded the motion. The motion passed.

Motion: Resolved, that the Winston-Salem State University Board of Trustees approve the executive session minutes of the December 8, 2017 meeting as distributed.

December 19, 2017 Called Meeting

Trustee Henderson moved to approve the minutes of the December 19, 2017, Called Meeting of the Board of Trustees. Trustee Farmer seconded the motion. The motion passed.

Motion: Resolved, that the Winston-Salem State University Board of Trustees approve the minutes of the December 19, 2017, teleconference called meeting of the BOT as distributed.

CONSENT AGENDA

Trustee Clark moved to approve the items listed on the consent agenda. Trustee Henderson seconded the motion. The motion passed.

Motion: Resolved, that the Winston-Salem State University Board of Trustees approve all items listed on the consent agenda as listed.

CHANCELLOR'S REPORT

Chancellor Robinson thanked the Omega Psi Phi for the \$25,000 donation that was presented to him for scholarships. The check was presented this morning before the meeting began.

Chancellor Robinson went on to mention the following highlights that have taken place since the board's last meeting.

1. WSSU students claimed \$15M in scholarships out of the \$30M in scholarships awarded at the CIAA Tournament for the writing essays contest
2. HBCU Digest stated that WSSU is becoming a powerful force in Research & the Healthcare Industry
3. Best Value Colleges in HBCUs has ranked WSSU #11 as one of the best value colleges overall, #6 in the nation

4. Integrated Marketing & Communication team received three merit awards for their work that has been done on the website and attracting transfer students
5. Garrett Garms was recognized nationally as Best in Photography
6. We are the only HBCU in the country with a mobile Health Care Clinic- we now have two of them
7. The Kate B. Reynolds Charitable Trust Fund provided WSSU with a \$170,294 grant
8. We are now offering undergraduate students who are currently exceling and getting high GPAs, early admission priority to our graduate programs
9. WSSU is looking at a program called Ellucian Degree Works to assist the students with finding real-time information with academic advising and the student's progress towards their degree.

Chancellor Robinson then spoke on the university's fiscal budget. He informed the board that there is a new funding model that became effective January 2018. The new model works with real-time funding, as opposed to the old model that used projections to create an operating budget. The new model helps the university know what funds are available as opposed to what funds may be available.

Chancellor Robinson then gave the enrollment plan for the next five years. The plan speaks on growth and is centered on retention of students.

Mrs. Shannon Henry, chief audit, risk and compliance office, gave information regarding the concept of Enterprise Risk Management (ERM) and Compliance as it relates to higher education. Mrs. Henry spoke about how the ERM policy ties into WSSU's mission and brand, and she provided an overview of WSSU's response to the system level initiative via an approved ERM policy and governing structure.

REPORTS OF THE COMMITTEES

The Academic Affairs Committee reports for December 8, 2017 and March 15, 2018 were given by Trustee Henderson. The full report can be found in the June board book.

The Finance and Administration Committee reports for December 8, 2017 and March 15, 2018 were given by Trustee Shortt. The full report can be found in the June board book.

The Endowment Committee reports were given by Chairman Harris. The full report can be found in the June board book.

The Internal Audit Committee reports were given by Trustee Clark. The full report can be found in the June board book.

The Student Affairs Committee reports were given by Trustee Bigelow. Trustee Hunter also gave his December 2017 Student Government Association report. The full report can be found in the June board book.

The University Advancement Committee reports were given by Trustee Farmer (December 2017) and Trustee Henderson (March 2018). The full report can be found in the June board book.

Trustee Farmer also presented Ms. Michelle Cook with a personal check in the amount of \$10,000 to start the Michelle Cook Scholarship Fund. The donation was from Mr. and Mrs. Kelvin Farmer.

The Personnel and Tenure Committee report was presented during Executive Session.

Trustee Bigelow moved that the board adopt all committee reports, as presented, for both the December 8, 2017, and March 16, 2018, Board of Trustees Meetings. Trustee Farmer seconded the motion. The motion passed.

Motion: Resolved, that the Winston-Salem State University Board of Trustees adopt the Committee Reports for December 8, 2017, and March 16, 2018.

FORMER BUSINESS:

The report on Bylaws from the campus workgroup will be presented at the June BOT meeting in order to have time to discuss the memo received from Board of Governors member, Mr. Steve Long.

NEW BUSINESS

Chairman Harris asked trustees to submit any written responses to BOG Steve Long's memo by April 19, 2018 to Mrs. Kluttz-Leach, and she will work with him to compile a response by the due date.

EXECUTIVE SESSION

Trustee Henderson moved to go into executive session. Trustee Clark seconded the motion. The motion passed.

Motion: Resolved, that the Winston-Salem State University Board of Trustees go into executive closed session to: (1) consult with our attorney under N.C. Gen. Stat. 143-218.11(a)(3) to protect the attorney-client privilege; (2) consider and give instructions

concerning potential and actual claims, administrative procedures, or judicial actions, privilege and to consider and give instructions concerning potential and actual claims, administrative procedures, or judicial actions; and (3) consider the qualifications, competence, performance, or condition of appointment of a public officer or employee or prospective public officer or employee under N.C.G.S. 143-318.11(a)(6).

The meeting moved into executive (closed) session.
(The complete minutes of the executive session are recorded separately)

The public meeting resumed in open session

PUBLIC STATEMENT REGARDING ACTIONS TAKEN IN EXECUTIVE SESSION

Chairman Harris reported that while in executive session, the board:

1. Received a report on pending legal matters and grievances by employees;
2. Received a report from the Personnel and Tenure Committee and approved 2018 Recommendations for Tenure Report; and
3. Received updates on the current administrative searches.

Trustee Bigelow moved that the board adopt the actions taken in executive session. Trustee Hunter seconded the motion. The motion passed.

Motion: Resolved, that the while in Executive Session the board received a report on pending legal matters and grievances by employees, approved tenure appointments, and received an update on the current administrative searches.

NEXT MEETING DATE

The next meeting date is June 8, 2018.

ADJOURNMENT

Trustee Hunter moved that the meeting adjourn. Trustee Raymond seconded the motion. The motion passed.

Respectfully submitted,

Scott Wierman
Secretary