

**WINSTON-SALEM STATE UNIVERSITY  
MINUTES OF THE BOARD OF TRUSTEES MEETING  
FRIDAY, DECEMBER 14, 2018  
DRAFT PENDING BOARD APPROVAL**

**CALL TO ORDER**

Dr. Harris called the meeting to order at 9:00 am. He announced that WSSU had been awarded the prestigious Mellon Grant for \$600,000. The board congratulated the Chancellor and WSSU Administration

**CONFLICT OF INTEREST STATEMENT**

Chairman Harris read the following statement:

*All Board Members are reminded of their duty under the State Government Ethics Act to avoid conflicts of interest and appearances of conflict of interest as required by this Act. Each member has received the agenda and related information for this Board of Trustees' meeting. If any board member knows of any conflict of interest or appearance of conflict with respect to any matter coming before the Board of Trustees at this meeting, the conflict or appearance of conflict should be identified at this time.*

There were no conflicts noted.

**ROLL CALL**

Mrs. Kluttz-Leach conducted roll call. All members were present. A copy of the attendance roster is attached.

**ADOPTION OF AGENDA**

Trustee Kelly moved to adopt the agenda. Trustee Farmer seconded the motion. The motion passed.

**Motion:** Resolved, that the Winston-Salem State University Board of Trustees adopt the current agenda as distributed.

**APPROVAL OF SEPTEMBER 21, 2018 BOARD OF TRUSTEES MEETING MINUTES**

Trustee Bigelow moved to approve the September 21, 2018 minutes. Trustee Farmer seconded the motion. The motion passed.

**Motion:** Resolved, that the Winston-Salem State University Board of Trustees approve the minutes of September 21, 2018.

**CONSENT AGENDA**

- A. Fundraising and Solicitation Policy\*
- B. Improper Relations between Students and Employees Policy\*
- C. Risk Appetite Statement\*
- D. Brushy Fork Greenway (City of Winston-Salem) Easement Resolution\*

Trustee Nostitz moved to approve the items listed on the consent agenda. Trustee Farmer seconded the motion. The motion passed.

**Motion:** Resolved, that the Winston-Salem State University Board of Trustees approve all items listed on the consent agenda as listed.

### **CHANCELLOR'S REPORT**

#### **Presentation by Chancellor Robinson**

Chancellor Robinson presented his year-end report. WSSU had 3 consecutive years of 900+ students, with improvements in retention and graduation rates as the caliber of students that we have been able to recruit. Our social mobility is one of the highest for our students who traditionally are minorities from rural, underserved areas. WSSU will host the 1<sup>st</sup> Social Mobility National Conference. Chancellor Robinson announced that we have a full leadership team.

The Mellon Foundation reached out to WSSU to engage them with being a part of their portfolio for the Humanities. He also highlighted the new partnership with the City of Winston-Salem regarding Bowman Gray Stadium. Chancellor reviewed the engagement and development results of Homecoming 2018: Forever Red.

A copy of the presentation can be found in the archived December 14, 2018 board materials.

#### **Tuition and Fees Proposal Presentation**

Mrs. Mallette presented the tuition and fees proposal for board approval. The university is requesting an overall fee increase of \$50 (\$35 for athletics, and \$15 for student activities).

The proposal also included proposed meal plan rates for residential and commuter plans. The Master of Healthcare Administration requested a fee of \$1,000 for in-state students and \$2,000 for out-of-state students to enhance programs.

A copy of the presentation can be found in the archived December 14, 2018 board materials.

Trustee Nostitz moved to approve the tuition and fees proposals. Trustee Farmer seconded the motion. The motion passed.

**Motion:** Resolved, that the Winston-Salem State University Board of Trustees approve the tuition and fee proposal for 2019-2020.

#### **WSSU Brand Champions**

Ms. Hunt presented a new initiative to facilitate advocacy, WSSU Champions. This initiative will target faculty and staff, alumni, current students, Board of Trustee members, Foundation Board members, parents, and community stakeholders.

A copy of the presentation can be found in the archived December 2018 board materials.

## **REPORT OF BOARD CHAIR**

Dr. Harris advised trustees that WSSU has a new Board of Governors liaison, Judge William A. Webb, who serves as chair of Military Affairs, ARCC committee, and the Governance Committee. He is a veteran with an outstanding legal career.

## **REPORT OF THE COMMITTEES**

### **(A) Academic Affairs**

The Academic Affairs Committee report for December 13, 2018 was given by Trustee Henderson. Trustee Gibson noted four priorities for the university for this quarter, with the main one being SACSCOC accreditation reaffirmation, QEP, Student Success, and the Mellon Grant for Humanities. The full report can be found in the archived December 2018 board materials.

### **(B) Student Affairs**

The Student Affairs Committee report for December 13, 2018 was given by Trustee Bigelow. She noted that Mr. Banks thanked the staff for their professionalism and services this year. He noted that there are a high number of students that live on campus so programming is more robust. The proposed fee increase for student activities was discussed. It was noted that The Wellness Center just received its accreditation. Mr. Pittman gave a report on the impact of mental health with over 2000 appointments, 800 alcohol and drugs violations, and 6 involuntary commitments this year.

Trustee Gibson presented the SGA update. He noted that his team worked on its four pillars and looked for ways to collaborate better next semester. He highlighted the safety messages that were sent out during homecoming. Trustee Gibson also mentioned that our SGA Attorney General sits on the local college advisory board, which is comprised of representatives from all local colleges and universities. The full report can be found in the archived December 2018 board materials.

### **(C) University Advancement**

The University Advancement Committee report for December 13, 2018 was given by Trustee Farmer. Trustee Farmer reported on the success of WSSU Giving Tuesday. We raised over \$88,000. The new technologies in Advancement helped facilitate the goals. More than \$600,000 has been raised in recent months and Advancement is working to cultivate more relationships. We have a new General Manager at WSNC 90.1 FM, Brian Anthony Yandle. Trustee Farmer stated that fundraising efforts will be centralized through Advancement. He noted that there are several key positions that the university is currently recruiting within Advancement. Trustees are encouraged to introduce Dr. Afolayan to new donors, host events, and invite Chancellor Robinson, Dr. Afolayan and university administrators to key events. The annual golf classic scholarship fundraiser will be held on April 26, 2019. The full report can be found in the archived December 2018 board materials.

### **(D) Finance and Administration**

The Finance and Administration Committee report for December 13, 2018 was given by Trustee Shortt. Trustee Shortt reported that the university has spent about 24% of its annual appropriated budget for operating expenses, which is right on point. The committee heard the tuition and fee proposal and received an update on capital projects. The new science building is scheduled for completion in the Fall 2019. In addition, renovations for KR Williams have been scheduled and emergency generators will be installed in Thompson and Anderson Center for emergency backup and continuity of services. The full report can be found in the archived December 2018 board materials.

(E) Audit, Risk, and Compliance

The Audit, Risk, and Compliance Committee report for December 13, 2018 was given by Trustee Farmer. Trustee Farmer believes that the work of audit protects the brand. The university has undergone a risk appetite calculation process and adopted a Risk Appetite Statement. The committee received updates on current audits and the progress for open audits. The committee met the new Emergency Management Director, Jason Stogner, and learned about the importance of managing safety risks. The committee heard the report of the CSL audit and the corrective actions update from Human Resources. The full report can be found in the archived December 2018 board materials.

(F) Board of Trustees of the Endowment

The Board of Trustees of the Endowment report for December 13, 2018 was given by Trustee Harris. The endowment fund is growing steadily. The restricted cash for spending is currently \$2 million, with an invested principal of more than \$18 million. No investments were made and no gifts were received during this period. WSSU Foundation endowment has grown significantly over the past 5 years. Over \$9 million is invested with the UNC Management endowment trust. The full report can be found in the archived December 2018 board materials.

Chancellor Robinson announced that Ivey Brown is receiving his degree in Education from the University of Nebraska and that Corlis Sellers will be retiring on February 28, 2018.

**MOTION TO GO INTO CLOSED SESSION**

Trustee Wierman moved to go into closed session. Trustee Farmer seconded the motion. The motion passed.

**Motion:** Resolved, that the Winston-Salem State University Board of Trustees approve the motion to go into closed session.

**RESUME IN OPEN SESSION**

**REPORT FROM THE CHAIR REGARDING CLOSED SESSION**

While in closed session, the board approved closed session minutes, received an update from our attorney, and discussed an employee evaluation.

**ADOPTION OF ACTIONS TAKEN IN CLOSED SESSION \***

Trustee Farmer moved that we adopt the actions taken in closed session. Trustee Wierman seconded the motion.

**FORMER BUSINESS**

No new business

**NEW BUSINESS**

Trustee Harris thanked the trustees for their commitment to WSSU.

**II. Next Meeting Date- March 15, 2019.**

DRAFT