

Winston-Salem State University
Board of Trustees Quarterly Meeting Minutes
June 12, 2020

Meeting Held via Zoom

Call to Order:

Chairman Farmer called the meeting to order at 9:02 a.m. The meeting is being held via zoom.

Conflict of Interest:

CONFLICT OF INTEREST STATEMENT- Chairman Farmer read the following statement: All Board Members are reminded of their duty under the State Government Ethics Act to avoid conflicts of interest and appearances of conflict of interest as required by this Act. Each member has received the agenda and related information for this Board of Trustees' meeting. If any board member knows of any conflict of interest or appearance of conflict with respect to any matter coming before the Board of Trustees at this meeting, the conflict or appearance of conflict should be identified at this time. There were no conflicts noted.

NC State Law Virtual Meetings:

NC STATE LAW VIRTUAL MEETING STATEMENT- Chairman Farmer read the following statement:

As chair of the committee, I want to remind everyone that we will be conducting today's meeting pursuant to the new amendments to the Open Meetings Act that apply during states of emergency. The amendments were signed into law earlier this month, and allow for public bodies to meet via electronic means. The new law does require, however, that we take all votes via roll call, which we will do today.

Additionally, pursuant to the amendments to the law, all chats, instant messages, texts, or other written communications between members of the board regarding the transaction of the public business during the remote meeting are deemed a public record.

Finally, I will ask all committee members, Board members and participating staff to please identify yourself before participating in deliberations – including making motions, proposing amendments, and raising points of order.

Roll Call:

Ms. Kluttz-Leach called the roll. Members in attendance: Kelvin Farmer, L'Tanya Bailey, Robert Barr, Coretta Bigelow, Je-den Clark, Robert Clark, Matthew Cullinan, William Harris, Kathleen Kelly, Brent Moore, Drewry Nostitz, Ricky Sides, and Dave Smith.

Staff Present: Chancellor Elwood Robinson, L'Tanya Afolayan, Kent Beatty, Carolyn Berry, Bobby Brown, Ivey Brown, Karen Cession, Raisha Cobb, Anthony Graham, Cornelius Graves, Amir Henry, Jaime Hunt, Rod Isom, Camille Kluttz-Leach, Constance Mallette, Melvin Norwood, Mesia Steed, Jason Stogner, and Etienne Thomas.

Adoption of Agenda:

Trustee Harris motioned to approve the agenda. Trustee Clark seconded to approve the meeting agenda. The motion passed. A roll call vote was taken; K. Farmer (yes), L. Bailey (yes), R. Barr (yes), C. Bigelow (yes), J. Clark (yes), R. Clark (yes), M. Cullinan (yes), W. Harris (yes), K. Kelly (yes), B. Moore (yes), D. Nostitz (yes), R. Sides (yes), D. Smith (yes). All members approved the motion.

Motion: Resolved that the Winston-Salem State University Board of Trustees approve the agenda as presented.

Adoption of the Consent Agenda:

Trustee Kelly motioned to approve the consent agenda. Trustee Clark seconded motion. The motion passed. A roll call vote was taken; K. Farmer (yes), L. Bailey (yes), R. Barr (yes), C. Bigelow (yes), J. Clark (yes), R. Clark (yes), M. Cullinan (yes), W. Harris (yes), K. Kelly (yes), B. Moore (yes), D. Nostitz (yes), R. Sides (yes), D. Smith (yes). All members approved the motion.

Motion: Resolved, that the Winston-Salem State University Board of Trustees approve all items listed on the Consent Agenda as listed.

- a. Approval of March 27, 2020 Open Session Minutes
- b. Approval of April 7, 2020 Called Meeting Minutes
- c. Return of Military Assistance Policy
- d. 2018-2019 HR Non-Salary Compensation Compliance Report

Chancellor's Report:

Chancellor Robinson reported that the university is currently open. Essential staff is currently on campus, along with several other office staff members working on campus. There are also several staff members working remotely.

He reported that faculty has raised 10 million dollars this week through Sponsored Programs for the university.

Chancellor Robinson stated that he and the Executive Staff are getting daily assistance/direction from the UNC System's office regarding operations during COVID-19.

Vice Chancellor and Chief of Staff gave an update regarding the Delegated Authority for Policies that was given to Chancellor Robinson on April 7, 2020. There was only one policy put into place since the delegated authority was given. That policy was the "Spring 2020 Grading Approval Policy".

Vice Chancellor Constance Mallette was then given time to present a budget update to the board. Mrs. Mallette stated that the university has received \$1mm from the BOG to be used to fight COVID-19; 69M from the BOG; 30m from the WSSU Foundation to help purchase Laptops,

Web Cams, Hotspots, and Headsets needed for students, and staff to use; 110MM from the Mellon Foundation to be used for 1M individual student grants; and 69M was used to train UCALL staff to have virtual meetings with students.

The full presentation can be found on the BOT's webpage with the meeting materials.

Provost Anthony Graham then gave his presentation to the board. His presentation gave updates as to what is currently being done to prepare for the university opening for fall semester. He stated that faculty has been busy taking classes to help with teaching courses on-line. He and his staff are busy creating an On-line Teaching Institute, creating an On-Line Division, and paying faculty to design their courses to become on-line courses. Provost Graham's presentation also gave the current standing on the enrollment numbers to date. He stated that the summer enrollment numbers has increased, along with the fall enrollment numbers. The Sponsorship & Research Portfolio has also increased with a total portfolio of 49,542,214.00.

A Return to Work Proposal was shared with the board.

Provost Graham's complete report can be found with the June meeting materials.

Report of the Board Chair:

1. Chairman Farmer thanked Chancellor Robinson and the Executive Staff members for all that they have been doing.
2. Chairman Farmer welcomed Ms. Je-den Clark to the board. Ms. Clark is the incoming SGA President for the 2020-2021 academic year. He also gave Ms. Clark time to introduce herself to the board. Ms. Clark spoke regarding her plans and desires for the upcoming year.
3. Chairman Farmer then asked Dr. Mesia Steed, current Faculty Senate Chair, to speak regarding the faculty senate. Dr. Steed presented her faculty senate report to the board. Dr. Steed also stated that she is requesting an ex-officio seat on the WSSU BOT.

Report of the Committees:

1. Trustee Barr gave the report of the Academic Affairs Committee.
2. Trustee Robert Clark gave the report of the Audit, Risk and Compliance Committee.

Approval of Committee Reports:

Trustee Harris motioned to accept the committee reports as given. Trustee Notitz seconded the motion. The motion passed. A roll call vote was taken; K. Farmer (yes), L. Bailey (yes), R. Barr (yes), C. Bigelow (yes), J. Clark (yes), R. Clark (yes), M. Cullinan (yes), W. Harris (yes), K. Kelly (yes), B. Moore (yes), D. Nostitz (yes), R. Sides (yes), D. Smith (yes). All members approved the motion.

Motion: Resolved, that the Winston-Salem State University Board of Trustees accept the committee reports as given.

Motion to Go Into Closed Session:

Trustee Bigelow motioned and Trustee Moore seconded the motion to go into closed session. The motion passed. A roll call vote was taken; K. Farmer (yes), L. Bailey (yes), R. Barr (yes), C. Bigelow (yes), J. Clark (yes), R. Clark (yes), M. Cullinan (yes), W. Harris (yes), K. Kelly (yes), B. Moore (yes), D. Nostitz (yes), R. Sides (yes), D. Smith (yes). All members approved the motion.

Motion resolved, that the Winston-Salem State University Board of Trustees approved the motion to go into closed session.

**The meeting moved into executive (closed) session.
The complete minutes of the executive session are recorded separately.**

Resume Board Meeting in Open Session

The meeting resumed in Open Session

Report of the Board Chair regarding Closed Session:

Chairman Farmer reported that while in Closed Session, they heard a report from the Audit Committee, including a report from Chief Legal Officer, Dr. Brown.

Adoption of Actions Taken in Closed Session:

There were no actions taken in Closed Session.

Former Business:

There was no former business to discuss.

New Business:

Chairman Farmer appointed Trustee Nostitz chair of the 2020-2021 Nominating Committee. He informed her that a nominating committee must be created. Trustee Nostitz should then bring the committee's recommendation of officers to the September meeting for approval.

Chairman Farmer then asked if there were any other items that need to be discussed. Trustee Bailey suggested that the board meetings be kept as listed on the meeting schedule. When the meetings are changed as they have been in the past, it disrupts her schedule with her patients. Chairman Farmer responded "So Noted" and stated that he would keep this in mind in the event that the meeting must be rescheduled. He also stated that sometimes there is no choice when it comes to the need to change the meeting dates.

Adjournment

With no further business, the meeting adjourned at 11:03 a.m., by common consent.