

Conflict of Interest Statement

All Board Members are reminded of their duty under the State Government Ethics Act to avoid conflicts of interest and appearances of conflict of interest as required by this Act. Each member has received the agenda and related information for this Board of Trustees' meeting. If any board member knows of any conflict of interest or appearance of conflict with respect to any matter coming before the Board of Trustees at this meeting, the conflict or appearance of conflict should be identified at this time.

NC State Law Virtual Meetings

SCRIPT

As chair of the committee, I want to remind everyone that we will be conducting today's meeting pursuant to the new amendments to the Open Meetings Act that apply during states of emergency. The amendments were signed into law on May 4, 2020, and allow public bodies to meet via electronic means. The new law does require, however, that we take all votes via roll call, which we will do today.

Additionally, pursuant to the amendments to the law, all chats, instant messages, texts, or other written communications between members of the board regarding the transaction of the public business during the remote meeting are deemed a public record.

Finally, I will ask all committee members, Board members, and participating staff to please identify yourself before participating in deliberations -- including making motions, proposing amendments, and raising points of order.

**Winston-Salem State University
Board of Trustee Meeting
2020-2021**

Adoption of Agenda Roll Call Vote

Name:	Present	Not Present
1. Farmer, Kelvin		
2. Bailey, L'Tanya		
3. Barr, Robert		
4. Bigelow, Coretta		
5. Carr, Dyamond		
6. Clark, Robert		
7. Cullinan, Matthew		
8. Harris, William		
9. Kelly, Kathleen		
10. Miller, Bill		
11. Moore, Brent		
12. Nostitz, Drewry		
13. Sides, Ricky		

**Winston-Salem State University
Board of Trustee Meeting
2020-2021**

Adoption of Consent Agenda Roll Call Vote

Name:	Present	Not Present
1. Farmer, Kelvin		
2. Bailey, L'Tanya		
3. Barr, Robert		
4. Bigelow, Coretta		
5. Carr, Dyamond		
6. Clark, Robert		
7. Cullinan, Matthew		
8. Harris, William		
9. Kelly, Kathleen		
10. Miller, Bill		
11. Moore, Brent		
12. Nostitz, Drewry		
13. Sides, Ricky		

**Winston-Salem State University
Board of Trustee Meeting
2020-2021**

Adoption of Committee Reports Roll Call Vote

Name:	Present	Not Present
1. Farmer, Kelvin		
2. Bailey, L'Tanya		
3. Barr, Robert		
4. Bigelow, Coretta		
5. Carr, Dyamond		
6. Clark, Robert		
7. Cullinan, Matthew		
8. Harris, William		
9. Kelly, Kathleen		
10. Miller, Bill		
11. Moore, Brent		
12. Nostitz, Drewry		
13. Sides, Ricky		

**Winston-Salem State University
Board of Trustee Meeting
2020-2021**

Motion to Go Into Closed Session Roll Call Vote

Name:	Present	Not Present
1. Farmer, Kelvin		
2. Bailey, L'Tanya		
3. Barr, Robert		
4. Bigelow, Coretta		
5. Carr, Dyamond		
6. Clark, Robert		
7. Cullinan, Matthew		
8. Harris, William		
9. Kelly, Kathleen		
10. Miller, Bill		
11. Moore, Brent		
12. Nostitz, Drewry		
13. Sides, Ricky		

**Winston-Salem State University
Board of Trustee Meeting
2020-2021**

Closed Session Consent Agenda Roll Call Vote

Name:	Present	Not Present
1. Farmer, Kelvin		
2. Bailey, L'Tanya		
3. Barr, Robert		
4. Bigelow, Coretta		
5. Carr, Dyamond		
6. Clark, Robert		
7. Cullinan, Matthew		
8. Harris, William		
9. Kelly, Kathleen		
10. Miller, Bill		
11. Moore, Brent		
12. Nostitz, Drewry		
13. Sides, Ricky		

**Winston-Salem State University
Board of Trustee Meeting
2020-2021**

Motion to Resume in Open Session Roll Call Vote

Name:	Present	Not Present
1. Farmer, Kelvin		
2. Bailey, L'Tanya		
3. Barr, Robert		
4. Bigelow, Coretta		
5. Carr, Dyamond		
6. Clark, Robert		
7. Cullinan, Matthew		
8. Harris, William		
9. Kelly, Kathleen		
10. Miller, Bill		
11. Moore, Brent		
12. Nostitz, Drewry		
13. Sides, Ricky		

**Winston-Salem State University
Board of Trustee Meeting
2020-2021**

Adoption of Actions Taken in Closed Session Roll Call Vote

Name:	Present	Not Present
1. Farmer, Kelvin		
2. Bailey, L'Tanya		
3. Barr, Robert		
4. Bigelow, Coretta		
5. Carr, Dyamond		
6. Clark, Robert		
7. Cullinan, Matthew		
8. Harris, William		
9. Kelly, Kathleen		
10. Miller, Bill		
11. Moore, Brent		
12. Nostitz, Drewry		
13. Sides, Ricky		



Immunization 301.6

I. Policy Statement

Effective July 1, 1986, North Carolina state law requires that no person shall attend a college or university in North Carolina unless a certificate of immunization indicating that the person has received the immunizations required by law is presented to the college or university on or before the first day of registration.

If the certificate of immunization has not been submitted to Winston-Salem State University by the date of the students' initial registration, the University shall present a notice of deficiency to the student. The student shall have thirty (30) calendar days from the first date of the person's registration day of class to obtain the required immunizations. If immunization requires a series of doses and the period necessary to give the vaccine at standard intervals extends beyond the 30 calendar days from the date of the first registration, the student shall be allowed to attend the college or university upon written certification by a physician that the standard series is in progress and when the series is expected to end. Those persons who have not complied with the immunization requirements by the end of thirty (30) calendar days will be administratively withdrawn from the University unless a valid exemption exists. The student must become compliant within five (5) calendar days after the administrative withdrawal to be re-enrolled in courses. If the student is not compliant after five (5) calendars days, then there will be no reinstatement of classes for that term.

II. Guidelines

Exemptions from the Requirement

North Carolina General Statute 130A-157 permits a religious exemption upon submission of a written statement of the bona fide religious beliefs in opposition to the immunization requirements.

North Carolina General Statute 130A-152 provides for an exemption from immunization when medical practices suggest that immunization is not in the best interest of a student.

Sources of Immunization Records

Acceptable Records of Immunizations may be obtained from any of the Following:

- High School Records - These may contain some, but not all of your immunization information. Contact Student Health for help if needed.
- Personal Shot Records - Must be verified by a doctor's stamp or signature or by a clinic or health department stamp.
- Local Health Department.

- Military Records or WHO (World Health Organization Documents).
- Previous College or University
- Such other sources as North Carolina law may allow.

International Students

International students are required by the University to have a Tuberculin Skin Test (TB) with a negative result within the 12 months preceding the first day of classes (chest x-ray required if test is positive).

This Test must be administered in the United States or Canada with a negative result within the 12 months preceding the first day of classes.

III. Roles & Responsibilities

WSSU is required to do the following:

- Maintain on-file permanently immunization records of all students attending the school.
- Maintain these records for inspection by the Department of Health and Human Services and the local health department during normal business hours.
- Transfer a student's records of immunization, upon request, to any college or university to which the student desires to transfer, at no charge.
- File an immunization report with the Department of Health and Human Services within sixty (60) calendar days after the commencement of a new school year.

IV. Applicability

This Policy applies to all students, except:

- Students registered only in off-campus courses;
- Students only attending night or weekend classes;
- Students taking a course load of four (4) credit hours or less per semester and residing off campus.

V. Compliance

Reinstatement of Classes

Those persons who have not complied with the immunization requirements by the end of thirty (30) calendar days will be administratively withdrawn from the University unless a valid exemption exists. Once a student has been administratively withdrawn from the University, the student must become compliant within five (5) calendar days to be reinstated in coursework. If the student is not compliant after five (5) calendar days, there is no reinstatement of classes for that term. ~~The student~~Students who are not

| reinstated must apply for readmission through the Office of Admissions by the appropriate deadline for the term of choice after administrative withdrawal.

Responsible Division:

Authority:

History:

500.2 - Indirect Cost

University Group Policy #500.2

I. Policy Statement

Winston-Salem State University (WSSU) receives reimbursement of Facilities and Administrative (F&A) costs related to grants and contracts and will allocate these funds in accordance with all applicable federal guidelines, federal and state laws, and policies of The University of North Carolina, as they may be amended from time to time. The Chancellor shall expend F&A funds only to support scholarly development of its faculty, staff and students or to ensure that the campus infrastructure is supported to enhance such scholarly activities.

II. Guidelines

Recovery of Indirect (F&A) Costs

Unless restricted by the sponsor, all grant and contract proposal budgets submitted for external funding shall incorporate the full prevailing negotiated F&A rate or the approved university rate for a class of sponsors (e.g. corporate sponsors, state government, school districts, etc.).

When the sponsor limits or prohibits the full recovery of F&A costs, the Principal Investigator must provide a statement from the sponsor concerning the restriction when submitting the proposal for internal review and approval. This statement may be a copy of the applicable policy from the sponsor's website, request for proposal, grant guidelines, or other documents, or a written statement received directly from the sponsor when no other statement of its policy is available. If the sponsor permits the recovery of F&A costs, but does not specify a rate, the Principal Investigator must contact the Office of Sponsored Programs to determine the applicable rate.

When the Principal Investigator wishes to waive part or all of the full amount of F&A costs that could be recovered, the Principal Investigator must provide a written statement justifying the waiver during the pre-award stage when submitting the proposal for internal review and approval, and this statement must be signed by the Chief Research Officer ~~Vice-Chancellor of Finance and Administration~~ (or or Associate Provost of Research if the Vice-Chancellor is not available). Any approved waived amounts should be included in the budget in the in-kind cost sharing column.

Distributions of Indirect (F&A) Costs

F&A costs (sometimes called indirect or overhead receipts) are calculated for such items as facilities maintenance and renewal, libraries, salaries of technical, compliance and administrative personnel, equipment, scholarly development, and facilities support. F&A rates

are set by negotiations between the federal government and each university. Lower rates are often established statutorily or by policy by certain programs and sponsors.

Under 2 CFR 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards Uniform Guidance, indirect costs generally reimburse for costs of the grants and contracts operations of the institution and other overhead expenses of the university in a manner consistent with the formulae under which the funds were recovered. The university will institute controls pertaining to the compliance requirements for sponsored project expenditures under 2 CFR 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

The distribution of a certain percentage of F&A costs may be recovered from external grants to those units and investigators, college/schools, departments, and faculty members. Funds will be distributed to each principal investigator (PI), the PI's home department, the PI's home college/ school/division, the Office of Sponsored Programs, and WSSU administration (Finance & Administration and the Office of the Provost). Indirect cost funds that are earmarked to support the research infrastructure will be allocated to separate accounts based on the indirect cost revenue recovered in the previous fiscal year from sponsored program accounts. Funds will be distributed by October 1, annually.

Winston-Salem State University has elected to invest a portion of its recovered F&A costs in the support and stimulation of research and scholarly activities. The total amount for distribution of these funds shall be determined on an annual basis at the discretion of Associate Provost of Research. Consequently, at the beginning of each fiscal year the Office of Contracts and Grants will transfer the approved amount of recovered F&A funds from the prior fiscal year from the general fund to designated accounts. The distribution formula for F&A funds is outlined in the table below. The funds available for distribution each year may change, since the amounts generated change and any distribution is always at the discretion of Associate Provost of Research, but the distribution formula will remain as outlined in the table until additional changes are approved by the Board of Trustees.

The cost for operating the project should be charged directly to the grant as direct costs. These direct cost charges may include a percentage of the PI's salary as well as support for postdoctoral associates, consultants, graduate and/or undergraduate assistants, equipment needed for the research, travel, subject payment fees, and other charges directly relating to conducting the project. Under no conditions should a PI receive any monetary compensation for salary or contractual services from indirect cost dollars that are placed in the PI's indirect cost account.

Five categories of accounts are listed in the distribution table below. Administrative support for Finance and Administration (20%), the Provost (10%), and Office of Sponsored Programs (35%) are included to support infrastructure needs relating to sponsored research activities. Funds allocated to Finance and Administration may include payment for leased space, administrative costs for maintaining facilities, providing security, and other services. Funds allocated to the Provost may be used to support administrative costs for scholarly activities, in-kind costs for grant recipients, award recognition, travel, equipment, etc. Funds allocated to the Office of Sponsored Programs (OSP) may be used to support the mission of OSP to provide technical assistance to faculty and staff in obtaining external funds to engage in scholarly activities which may include but is not limited to grant writing workshop travel,

federal agency program officer meetings, internally reviewed applications for pilot study funding, patent application fees, patent application maintenance fees, research/technology transfer fees, professional development costs for OSP personnel, and annual award recognition.

Indirect Cost Distribution Formula

Area	% Allocation
<p style="text-align: center;">Administration</p> <ul style="list-style-type: none"> • Vice Chancellor for Finance and Administration (20%) • Provost (10%) • Office of Sponsored Programs (35%) 	<p>65%</p>
<p>Academic Units</p> <ul style="list-style-type: none"> • Administrators/<u>College</u> [Deans] (10%) • <u>Chairs/Directors/Supervisors</u>Department (10%) • Principal Investigators (10%) 	<p>30%</p>

Indirect Cost Distribution Formula

Area	% Allocation
Institutional Reserves	5%
Totals	100%

Eligible principal investigators (PIs) will receive 10% of overhead receipts. In order to establish a research incentive account (RIA), the amount of receipts to be posted must be at least \$500. In the event that a PI has several sponsored research activities, the total amount of overhead receipts generated from all accounts will be considered and the total amount of receipts to be posted to the PI's research incentive account must be at least \$500. To reduce administrative costs, returns of less than \$500 will be allocated to the PI's departmental unit.

If faculty members from more than one department are involved in a project, the lead PI and the department of the lead PI will have accounts established. Faculty members are encouraged to determine how indirect costs will be used to support the project prior to submission of the proposal.

In the event that a new PI is assigned to a sponsored program during a fiscal year, the receipts from that year will be assigned to the new PI. Each individual is responsible for completing paperwork to establish a new fund account, as well as managing his or her account in collaboration with the accounting office. In the event that a PI overspends grant funds, the difference needed to balance the account will be taken from the PI's research incentive account and, if needed, the supervisor's department's account through the level of the dean/director. The funds in the account may be used, for example, to support the following: travel, equipment, supplies, student research training, administrative costs not covered by the award, temporary staff, etc.

The ~~immediate supervisor~~department of the PI (e.g., the PI's department chair or center director) will receive 10% of overhead receipts. These funds may be used, for example, to support travel, equipment, supplies, student support to conduct research, administrative costs not covered by the award, recognition awards and meetings, professional development for faculty, non-sponsored research support, etc.)

The ~~supervisor~~department of the PI's immediate supervisor (e.g., deans or heads of administrative units) will receive 10% of overhead receipts. These funds may be used to support travel, equipment, supplies, student support to conduct research, administrative costs not covered by the award, recognition awards and meetings, professional development for faculty, etc. ~~If the PI has only one supervisor, and that supervisor is a dean or unit head, then the dean or unit head may be eligible to receive 10%, (i.e., the chair's and dean's share added together).~~

Reserves (5%) will be kept on hand and monitored by Finance & Administration to cover overspending of budgets.

III. Roles and Responsibilities

Distribution of Receipts

The Office of Sponsored Programs along with the Office of Grants and Contracts will be responsible for determining the total amount of funds associated with sponsored research that can be recovered from indirect costs from the previous fiscal year. The Office of Contracts and Grants will determine the amount of overhead receipts to be distributed per the percentages in the included table and the eligibility of the recipients at the end of each fiscal year. By October 15th of each year, account recipients will be notified that they are eligible to establish accounts and will be required to submit the request for a New Banner Fund Form; and a Budget Create Form. In the case of a Primary Investigator's exit from the university, remaining IDC funds from their incentive account or pending distribution will be absorbed to the University Reserves.

Recipients who already have an established incentive account will have newly generated funds deposited to their previously established account should prepare a Budget Transfer Form using their existing account number, to add the additional approved allocation in categories allowable for expenditures. Overhead funds that remain at the end of a fiscal year in individual accounts will be carried forward. These funds are to be managed by the account holder and the supervisor of the account holder.

IV. Applicability

This policy applies to the faculty, staff, and students engaged in scholarly activity.

Responsible Division: Provost & Vice Chancellor for Academic & Student Affairs

Authority: Board of Trustees

History:

- Adopted September 16, 2005
- Amended June 10, 2016
- Amended December 10, 2020



**RESOLUTION TO
NAME ROOM 203 OF THE DONALD J. REAVES STUDENT ACTIVITIES CENTER
IN HONOR OF MR. HAROLD T. RESPASS, '09**

WHEREAS, Winston-Salem State University (WSSU) is a constituent institution of The University of North Carolina; and

WHEREAS, Winston-Salem State University will name facilities to recognize individuals who have attained achievements of extraordinary distinction and who have had an active association with the university; and

WHEREAS, Mr. Harold T. Respass is a 2009 Magna Cum Laude graduate of Winston-Salem State University, where he majored in Political Science and served as President of the Student Government Association from 2008-2009. Mr. Respass obtained a master's degree in Higher Education and Student Affairs from New York University and is a member of Alpha Phi Alpha Fraternity, Inc; and

WHEREAS, Mr. Respass has been employed in various roles at Amazon since 2019. He currently serves as a Senior Program Manager of the Amazon Walk Out Stores. Mr. Respass is responsible for project management of the third-party stores leveraging Amazon's "Just Walk Out" autonomous retail technology; and

WHEREAS, He previously served at Amazon as a Senior Strategic Account Engagement Lead, responsible for revenue growth in large enterprise higher education and non-profit accounts via strategic initiatives – managing a \$34 million portfolio; and

WHEREAS, Mr. Respass successfully proposed strategic initiatives among large enterprise customers including business lists, IT peripheral product category adoptions, and small/diverse business buying policies, developed partnership between Amazon Business and Sustainable Purchasing Leadership Council, drove adoption of Amazon Private Brand products across 3 large universities/university systems, collected and escalated Voice of Customer feedback for product and tech teams on rebates, discounting, sustainability, and more, and upported purchasing system technical integrations of Jaggaer, Coupa, and EqualLevel; and

NOW, THEREFORE, BE IT RESOLVED, the Harold T. Respass, '09 Meeting Center shall be established in room 203 of the Donald J. Reaves Student Activities Center.

This resolution shall be effective upon its adoption.

Adopted this ___ day of December 2021.

Kelvin Farmer
Chairman, Board of Trustees
Winston-Salem State University

Coretta Bigelow
Secretary, Board of Trustees
Winston-Salem State University

Winston-Salem State University
Board of Trustees Quarterly Meeting Minutes
September 17, 2021
Draft Pending Board Approval
Meeting Held via Zoom

Call to Order:

Chairman Farmer called the meeting to order at 9:02 a.m.

Conflict of Interest:

CONFLICT OF INTEREST STATEMENT- Chairman Farmer read the following statement: *All Board Members are reminded of their duty under the State Government Ethics Act to avoid conflicts of interest and appearances of conflict of interest as required by this Act. Each member has received the agenda and related information for this Board of Trustees' meeting. If any board member knows of any conflict of interest or appearance of conflict with respect to any matter coming before the Board of Trustees at this meeting, the conflict or appearance of conflict should be identified at this time. There were no conflicts noted.*

NC State Law Virtual Meetings:

NC STATE LAW VIRTUAL MEETING STATEMENT- Chairman Farmer read the following statement:

As chair of the board, I want to remind everyone that we will be conducting today's meeting pursuant to the new amendments to the Open Meetings Act that apply during states of emergency. The amendments were signed into law and allow public bodies to meet via electronic means. The new law does require, however, that we take all votes via roll call, which we will do today.

Additionally, pursuant to the amendments to the law, all chats, instant messages, texts, or other written communications between members of the board regarding the transaction of the public business during the remote meeting are deemed a public record.

Finally, I will ask all board members and participating staff to please identify yourself before participating in deliberations – including making motions, proposing amendments, and raising points of order.

Roll Call:

Mr. Cornelius Graves, Assistant Secretary of the board called the roll. Members in attendance: Kelvin Farmer, L'Tanya Bailey, Robert Barr, Dyanon Carr, Robert Clark, , William Harris, Kathleen Kelly, Bill Miller, Brent Moore, Drewry Nostitz, and Ricky Sides

Staff Present: Chancellor Elwood Robinson, L'Tanya Afolayan, Leslee Battle, Ivey Brown, Jennifer Calloway, Karen Cession, Raisha Cobb, Christal Coleman, Anthony Graham, Cornelius Graves, Haley Gingles, Amir Henry, Frank Ingram, Rod Isom, Constance Mallette, Jack Monell, Melvin Norwood, Charles Parrott, Chris Screen, Jason Stogner, Jacqueline Madry-Taylor, Etienne Thomas, Letitia Wall, and Ereka Williams.

Oath of Office:

Chairman Farmer swore Mr. Bill Miller in as a member of the WSSU Board of Trustees. The Oath of Office document has been properly notarized and filed.

Adoption of Agenda:

Motion: Resolved that the Winston-Salem State University Board of Trustees approve the agenda as presented. Trustee Harris motioned to approve the agenda. Trustee Barr seconded to approve the meeting agenda. The motion passed by roll call vote.

Adoption of the Consent Agenda:

Motion: Resolved that the Winston-Salem State University Board of Trustees approve the Enterprise Risk Management Steering Committee Amended Charter as written.

Trustee Clark motioned to approve the consent agenda. Trustee Harris seconded motion. The motion passed by roll call vote.

- a. Naming Resolution -Dr. Sylvester Wendell Wooten, 64'- Conference Room in Hill Hall
- b. Enterprise Risk Management Steering Committee Charter, Amended

Motion: Resolved that the Winston-Salem State University Board of Trustees approve the naming resolution of the Hill Hall Conference Room in Honor of Dr. Sylvester Wendell Wooten as written.

Trustee Barr motioned to approve the resolution. Trustee Harris seconded motion. The motion passed by roll call vote.

Adoption of the Minutes:

Motion: Resolved that the Winston-Salem State University Board of Trustees approve the minutes as presented. Trustee Clark motioned to approve the agenda. Trustee Harris seconded to approve the minutes of the June 11, 2021 meeting, the June 18, 2021 called meeting, and the August 4, 2021 minutes for the nominating committee. The motion passed by roll call vote.

Chancellor's Report:

Chancellor Robinson gave the BOT an update on what has been taking place on campus.

He spoke briefly on the pandemic, the new strategic plan.

He then went on to discuss signature partnerships. The goal is to have 25 signature partners. Currently, we have partnerships with; Truist, Adobe, Blue Cross Blue Shield, RNL-HanesBrand, Nationwide, Kaplan, Battery Xchange, and Partnership for Education, Diageo.

Chancellor Robinson's Key Points to mention:

1. Strategic Public Relations:

Chancellor Robinson showed a short video created by “The Innovators” to highlight the impact of NC Historically Minority Serving Institutions. With the help of PBS, a series of videos have been created taking place at each of the six minority serving institutions. The series will aired on PBSNC.org beginning 9/20/21.

2. Community and Alumni Engagement:
 - a. The Band was invited to play for Wake Forest University’s 1st home game – they went and performed in their new uniforms
 - b. The City of WS approved the naming of the Bowman Gray Stadium Football Field after Coach Bill Hayes, and
 - c. The City of WS approved the naming of Quarry Park in WS after Mr. Tim Grant.
3. Philanthropic Investment Update:
 - a. The university has invested through the purchase of property.
4. Funding Principles:
 - a. Student Success
 - b. Campus Infrastructure
 - c. Entrepreneurial & Innovative Accelerator
 - d. Institutional Advancement
 - e. Long-term Investments

Chancellor Robinson then introduced Provost Anthony Graham for his report.

Dr. Graham’s Key Points:

1. The Fall 2020 Enrollment grew by 1.1%
 - a. Undergraduate – Up 4% from last year
 - b. Juniors – Up 9% from last year
 - c. Re-admit students – up 19% - WSU 365 help bring back student that stopped coming due to finances
 - d. Introduction of the WSU 365 program that assisted students financially to continue during the summer months to continue their education
 - e. Graduate & Professional Program – 500 students admitted – highest in the history of WSSU
 - f. Work towards Diversifying the campus more
 - g. Strategic Planning Process Update

Provost Graham’s presentation can be found in the September 2021 BOT meeting materials. Ms. Etienne Thomas, WSSU Athletic Director then gave her report.

Report of the Board Chair:

1. Chairman Farmer thanked Chancellor Robinson, staff, administration, all faculty and professors for all that they have been doing.

2. Chairman Farmer reminded everyone about the UNC System's Office BOT Workshop in Raleigh that will take place November 16, 2021. He stated that if someone has not registered yet, please do so.
3. Mr. Mark Holden is the new the new BOG liaison for WSSU, Mr. Philip Byers rotated off the BOG Governance Board.
4. Chancellor Robinson's evaluation is complete and submitted.
5. President Hans approved the Senior Officer Retirement Plan for Chancellor Robinson.
6. Chancellor Robinson had a conference call with Representative Lambeth to discuss WSSU & raises for faculty/staff.
7. Committee Assignments – What are your interest?
8. UNC BOT Delegation of Authority Resolution Discussion & Motion
 Motion: Resolved, that the BOT Delegation of Authority Resolution be approved as presented.
 Trustee Harris motioned and Trustee Clark seconded. The motion passed with a roll call vote.

Mr. Graves stated that the resolution will be sent to President Hans for review, changes, etc. and approval. Once President Hans approves resolution, it will come back to WSSU for final BOT approval. A called meeting will needed. Completion date, November 1, 2021.

The Nominating Committee presented their nominees for the 2021-2022 Officers of the WSSU Board of Trustees. Before presenting the slate of officers, Trustee Harris mentioned that during the nominating committee meeting a discussion took place regarding a succession plan. At that time it was determined that the board should have one.

During the meeting, Trustee Nostitiz stated that she would follow-up the discussion with Chairman Farmer.

The nominees presented were:

Chair	Kelvin Farmer
Vice Chair	Kathleen Kelly
Secretary	Coretta Bigelow
Assistant Secretary	Cornelius Graves

Motion:

Resolved, that the slate of officers presented be approved. Motion by Trustee Harris, seconded by Trustee Miller. The motion passed with a roll call vote.

Report of the Committees:

1. Trustee Barr gave the report of the Academic Affairs Committee.
-

2. Trustee Robert Clark gave the report of the Audit, Risk and Compliance Committee.
3. Chairman Farmer gave the report of the Endowment Committee.
4. Trustee Harris gave the report of the Finance and Administration Committee.
5. Trustee Kelly gave the report of the G.A.T.E. Committee
6. Chairman Farmer gave the report of the University Advancement Committee.
7. Trustee Sides gave the report of the Student Affairs Committee.

Approval of Committee Reports:

Motion:

Resolved, that the Winston-Salem State University Board of Trustees accept the committee reports as given. Trustee Moore motioned to accept the committee reports as given. Trustee Clark seconded the motion. The motion passed with a roll call vote.

Motion to Go Into Closed Session:

Trustee Kelly motioned and Trustee Clark seconded the motion to go into closed session. The motion passed with a roll call vote.

The meeting moved into executive (closed) session.

The complete minutes of the executive session were prepared separately.

Resume Board Meeting in Open Session

The meeting resumed in Open Session

Report of the Board Chair regarding Closed Session:

Chairman Farmer reported that while in Closed Session, they heard a report from the Audit Committee, including a report from Chief Legal Counsel, Dr. Brown. There were no action items.

Adoption of Actions Taken in Closed Session:

There were no actions taken in Closed Session.

Former Business:

There was no former business to discuss.

New Business:

There was no new business to discuss.

Announcements:

1. The Student Government Association virtual swearing in ceremony - Wednesday September 22, 2021 – 7:00 p.m.,
2. WSSU's Day of Giving – September 28, 2021, and the
3. WSSU vs NC Central University Football Game,
4. **The next meeting will be on December 10, 2021.**

Adjournment

Chairman Farmer motioned and Trustee Miller seconded the motion to adjourn the meeting. The meeting adjourned.

Submitted by Karen Cession.

MOTIONS TO GO INTO CLOSED SESSION

December 10, 2021

I move that we go into closed session to:

(Specify one or more of the following permitted reasons for closed sessions)

xx **Prevent the disclosure of privileged information under N.C.G.S. 143-318.11(a)(1):**

___ **State employee personnel records**, under The Privacy of State Employee Personnel Records Act, Article 7 of chapter 126 of the North Carolina General Statutes.

___ **Internal Auditor's work papers**, under Section 116-40.7 of the North Carolina General Statutes.

___ **A student's education records**, under The Family Educational Rights and Privacy Act of 1974, Public Law 93-380, as amended by Public Law 93-568.

___ **Social Security account numbers**, under The Privacy Act of 1974, Public Law 93-579, as amended by Public Law 94-455.

___ **Prevent the premature disclosure of an honorary degree, scholarship, prize or similar award under N.C.G.S. 143-318.11(a)(2)**

XXX **Consult with our attorney under N.C.G.S. 143-318.11(a)(3):**

___ to protect the attorney-client privilege.

___ to consider and give instructions concerning a potential or actual claim, administrative procedure, or judicial action; if known, title of action is:

___ **Discuss matters relating to the location or expansion of business in the area served by this body under N.C.G.S. 143-318.11(a)(4).**

___ **Establish or instruct the staff or agent concerning the negotiation of the price and terms of a contract concerning the acquisition of real property under N.C.G.S. 143-318.11(a)(5).**

___ **Establish or instruct the staff or agents concerning the negotiations of the amount of compensation or other terms of an employment contract under N.C.G.S. 143-318.11(a)(5).**

___ **Consider the qualifications, competence, performance, or condition of appointment of a public officer or employee or prospective public officer or employee under N.C.G.S. 143-318.11(a)(6).**

___ **Hear or investigate a complaint, charge, or grievance by or against a public officer or employee under N.C.G.S. 143-318.11(a)(6).**

___ **Plan, conduct, or hear reports concerning investigations of alleged criminal conduct N.C.G.S. 143-318.11(a)(7).**

Winston-Salem State University
Board of Trustees
Closed Session Agenda
Friday, December 10, 2021

Held via Zoom

Action Items *

1. Approval of the Closed Session Minutes for September 17, 2021*
2. Approval of Aramark Contract* VC Constance Mallette
3. Litigation and Legal Assessment Report Dr. Ivey Brown
4. Motion to come out of Closed Session*