

**WINSTON-SALEM STATE UNIVERSITY
WINSTON-SALEM, NORTH CAROLINA**

NOMINATION FORM FOR PROFESSOR EMERITA/EMERITUS

Nominee: _____

Nominator(s) should address the following areas in their nomination letter:

1. Teaching Excellence
2. Administrative Duties
3. University Service
4. Community Service
5. Personal Attributes
6. Additional Information

Nomination packets are to be submitted to:

Office of the Provost – Faculty Affairs
Winston-Salem State University, 102 Blair Hall
Winston-Salem, North Carolina 27110.

Attach the following additional documents:

- Letters of Recommendation
- Curriculum Vitae

Review Procedures:

Nominations are reviewed by the Provost and the Chancellor. Recommendations are submitted to the Academic Affairs Committee of the Board of Trustees (AACBOT) for action. The AACBOT committee can submit a recommendation to the full Board of Trustees (BOT). If the BOT approves the recommendation, the status of professor emerita/emeritus is conferred on the recipient. The Office of the Provost, Office of Faculty Affairs will notify the nominee of the Board's decision.