



ANTHONY GRAHAM, PH.D.

PROVOST AND VICE CHANCELLOR
FOR ACADEMIC AFFAIRS

MEMORANDUM

To: Winston-State University Faculty (Tenured, Tenure-track, Clinical, Non Tenure-track)

From: Anthony Graham , Provost and Vice Chancellor for Academic and Student Affairs

Date: August 9, 2021

**Re: Tenure and Promotion Applications & Reappointment and Non-reappointment
Process 2021-2022**

This memorandum provides notification of Tenure Application and Reappointment, and Non-reappointment schedule and expectations for the 2021-2022 cycle. Please see attached timeline for promotion and tenure applications as well as reappointment applications.

All applications for Tenure and Promotion Application and Reappointment, and Non-reappointment will be submitted and reviewed electronically using an electronic review system from Digital Measures. **Please make sure that the required documents are uploaded in Digital Measures before submission deadline.**

Please note, in the spring 2021, in collaboration with the deans, our office received the names of faculty who indicated they were going to apply for tenure and/or promotion. We have contacted those faculty to receive training on the promotion and tenure process. This training is available to all faculty and reviewers. If you are a faculty member planning to apply for tenure and/or promotion in fall 2021 and did not receive communication, please contact to Dr. Maxwell Awando at awandomo@wssu.edu as soon as possible.

The process details and all related policies, regulations and rules are available in the Faculty Handbook (Chapter 4, Section IV) and on the [Office of Faculty Affairs](#) page of the WSSU website.

Thank you for helping us maintain a promotion and tenure, reappointment and Non-reappointment process that is supportive of faculty excellence.

cc: Dean Jacquelyn Madry-Taylor, Dean, College of Arts, Sciences, Business and Education
Dean Leslee Battle, Dean, School of Health Sciences
Dr. Kathy Stitts, Associate Provost and Dean, University College and Lifelong Learning
Dr. Frank Ingram, Associate Provost, Academic Budgets and Faculty Affairs
Dr. Ereka Williams, Interim Associate Provost for Academic Strategy and Institutional Effectiveness
Dr. Maxwell Awando, Manager, Office of Faculty Affairs

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