

Winston-Salem State University – Institutional Biosafety Committee (IBC)

Meeting Minutes

July 7, 2025

1:00 PM EST - 2:00 PM ET

Location: Virtual (Zoom)

Attendance – Dr. Rafael Loureiro, Dr. Fenghai Guo, Mr. David Pollard, Dr. Jill Keith (Jodi LaGuardia), Dr. Tennille Presley, Dr. Pamela Jones, Ms. Angela Richardson, and Dr. Shawn E. Holt (administrator)

Review and Approval of Agenda – approved

IBC Charge – The Chief Research Officer, who is also service as the Compliance Officer, Dr. Shawn E. Holt, provided a brief overview of the IBC Charge, specifically that all biosafety determinations must be made by the IBC, not by the PI, for all funded and unfunded research prior to the initiation of any experimentation. Any concerns or questions can be directed to Dr. Holt via email (holtse@wssu.edu).

Protocol Reviews – A total of 6 protocols were reviewed by the committee prior to the meeting. 4 protocols (Jones [BSL-2], Adjei-Fremah [BSL-2], Loureiro [BSL-1], and Guo [BSL-1]) were approved at the indicated BSL with minimal discussion; 2 protocols (Markert [BSL-2] and Booth [BSL-2]) were conditionally approved pending additional details. It was deemed necessary to have all participants listed on the protocols submit CITI training certificates as part of the application

New Protocol Submissions – Invitations to faculty, especially newly recruited faculty starting in August 2025, will go out based on committee recommendations.

Amendments / Renewals – N/A

Old Business – N/A

New Business – N/A

Next Meeting – Polling for the August meeting day/time will

Adjournment – The IBC Meeting was adjourned at 1:34PM ET