

PWPSMRT SmartTime (Non-Exempt) Calendars - 2026

Lv Year	Lv Period	Payroll	Calendar Days Covered		Submit Deadline	Approve Deadline	View Bal on WEB	Vac and Sick Accrual thru	Payroll - Comp Accr & Lv Taken Thru
			From	To					
2025	SB 26	MN01	Mon, Dec 1, 2025	Sun, Dec 14, 2025	Mon, Dec 15, 2025	Tue, Dec 16, 2025	January 26	January	January 11, 2026
2026	SB 01	MN01	Mon, Dec 15, 2025	Sun, Dec 28, 2025	Thu, Jan 8, 2026	Fri, Jan 9, 2026	January 26	January	January 11, 2026
2026	SB 02	MN01	Mon, Dec 29, 2025	Sun, Jan 11, 2026	Mon, Jan 12, 2026	Tue, Jan 13, 2026	January 26	January	January 11, 2026
2026	SB 03	MN02	Mon, Jan 12, 2026	Sun, Jan 25, 2026	Mon, Jan 26, 2026	Tue, Jan 27, 2026	February 26	February	February 8, 2026
2026	SB 04	MN02	Mon, Jan 26, 2026	Sun, Feb 8, 2026	Mon, Feb 9, 2026	Tue, Feb 10, 2026	February 26	February	February 8, 2026
2026	SB 05	MN03	Mon, Feb 9, 2026	Sun, Feb 22, 2026	Mon, Feb 23, 2026	Tue, Feb 24, 2026	March 26	March	March 8, 2026
2026	SB 06	MN03	Mon, Feb 23, 2026	Sun, Mar 8, 2026	Mon, Mar 9, 2026	Tue, Mar 10, 2026	March 26	March	March 8, 2026
2026	SB 07	MN04	Mon, Mar 9, 2026	Sun, Mar 22, 2026	Mon, Mar 23, 2026	Tue, Mar 24, 2026	April 26	April	April 5, 2026
2026	SB 08	MN04	Mon, Mar 23, 2026	Sun, Apr 5, 2026	Mon, Apr 6, 2026	Tue, Apr 7, 2026	April 26	April	April 5, 2026
2026	SB 09	MN05	Mon, Apr 6, 2026	Sun, Apr 19, 2026	Mon, Apr 20, 2026	Tue, Apr 21, 2026	May 26	May	May 3, 2026
2026	SB 10	MN05	Mon, Apr 20, 2026	Sun, May 3, 2026	Mon, May 4, 2026	Tue, May 5, 2026	May 26	May	May 3, 2026
2026	SB 11	MN06	Mon, May 4, 2026	Sun, May 17, 2026	Mon, May 18, 2026	Tue, May 19, 2026	June 26	June	May 31, 2026
2026	SB 12	MN06	Mon, May 18, 2026	Sun, May 31, 2026	Mon, Jun 1, 2026	Tue, Jun 2, 2026	June 26	June	May 31, 2026
2026	SB 13	MN07	Mon, Jun 1, 2026	Sun, Jun 14, 2026	Mon, Jun 15, 2026	Tue, Jun 16, 2026	July 26	July	July 12, 2026
2026	SB 14	MN07	Mon, Jun 15, 2026	Sun, Jun 28, 2026	Mon, Jun 29, 2026	Tue, Jun 30, 2026	July 26	July	July 12, 2026
2026	SB 15	MN07	Mon, Jun 29, 2026	Sun, Jul 12, 2026	Mon, Jul 13, 2026	Tue, Jul 14, 2026	July 26	July	July 12, 2026
2026	SB 16	MN08	Mon, Jul 13, 2026	Sun, Jul 26, 2026	Mon, Jul 27, 2026	Tue, Jul 28, 2026	August 26	August	August 9, 2026
2026	SB 17	MN08	Mon, Jul 27, 2026	Sun, Aug 9, 2026	Mon, Aug 10, 2026	Tue, Aug 11, 2026	August 26	August	August 9, 2026
2026	SB 18	MN09	Mon, Aug 10, 2026	Sun, Aug 23, 2026	Mon, Aug 24, 2026	Tue, Aug 25, 2026	September 26	September	September 6, 2026
2026	SB 19	MN09	Mon, Aug 24, 2026	Sun, Sep 6, 2026	Tue, Sep 8, 2026	Wed, Sep 9, 2026	September 26	September	September 6, 2026
2026	SB 20	MN10	Mon, Sep 7, 2026	Sun, Sep 20, 2026	Mon, Sep 21, 2026	Tue, Sep 22, 2026	October 26	October	October 4, 2026
2026	SB 21	MN10	Mon, Sep 21, 2026	Sun, Oct 4, 2026	Mon, Oct 5, 2026	Tue, Oct 6, 2026	October 26	October	October 4, 2026
2026	SB 22	MN11	Mon, Oct 5, 2026	Sun, Oct 18, 2026	Mon, Oct 19, 2026	Tue, Oct 20, 2026	November-26	November	November 1, 2026
2026	SB 23	MN11	Mon, Oct 19, 2026	Sun, Nov 1, 2026	Mon, Nov 2, 2026	Tue, Nov 3, 2026	November-26	November	November 1, 2026
2026	SB 24	MN12	Mon, Nov 2, 2026	Sun, Nov 15, 2026	Mon, Nov 16, 2026	Tue, Nov 17, 2026	December-26	December	November 29, 2026
2026	SB 25	MN12	Mon, Nov 16, 2026	Sun, Nov 29, 2026	Mon, Nov 30, 2026	Tue, Dec 1, 2026	December 26	December	November 29, 2026
2026	SB 26	MN01	Mon, Nov 30, 2026	Sun, Dec 13, 2026	Mon, Dec 14, 2026	Tue, Dec 15, 2026	January 27	January	December 27, 2026
2027	SB 01	MN01	Mon, Dec 14, 2026	Sun, Dec 27, 2026	Mon, Dec 28, 2026	Tue, Dec 29, 2026	January 27	January	December 27, 2026

Jan-26

LvPeriod	Corresponds to timekeeping month
Payroll	Monthly payroll when leave will process
From/To	Actual Calendar Dates in Period
Submit Deadline	Date that system cuts off for employee time entry for period
Approve Deadline	Date that system cuts off for approvers for period
View Bal on WEB	Date that new leave balances will be available on the WEB
Accrual Thru	The month's vacation and sick leave accrual that is included in new balance
LvTaken Thru	The date thru which leave taken or comp time accrued is included in the new balance